

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**MINUTES OF THE**

**FULL BOARD MEETING of the BOARD OF GOVERNORS**

Held virtually on February 23, 2021 at 5:30 p.m., Windsor, ON

**Present:**

Mr. K. Beaudoin  
Mr. W. Beck  
Ms. M. DeSchutter  
Ms. P. France, **President**  
Ms. N. Jammu-Taylor, **Chair**  
Mr. J. Parent  
Ms. J. Piccinato  
Mr. A. Provost  
Mr. R. Renaud  
Mr. G. Rossi  
Mr. C. Seguin  
Mr. E. Sovran, **Vice Chair**  
Ms. M. Watters  
Ms. T. Wonsch

**Regrets:**

Ms. T. Bendo  
Ms. R. Khosla

**Also Present:**

Ms. K. Adams, Board Secretary  
Mr. E.P. Chant, Editor, SAINT, Student Newspaper  
Mr. J. Fairley, Vice President, College Communications & Community Relations  
Mr. J. Gutierrez Calzada, President, SRC  
Mr. W. Habash, Vice President, Academic  
Mr. B. Jones, Retirees' Association Observer  
Mr. M. Jones, Vice President, Finance & Chief Financial Officer  
Mr. R. Nicoletti, Executive Director, President's Office, Corporate Secretary & Ministry Compliancy  
Ms. K. Parrinello, Support Staff Observer  
Mr. R. Seguin, Vice President, International Relations, Training & Campus Development  
Mr. J. Sirianni, Vice President, Human Resources, Safety & Facilities Management

Having a quorum of Governors in attendance either virtually or in person, the Notice of Meeting and the Agenda having been duly sent to all Board members, the meeting was declared regularly constituted. A copy of the Notice of Meeting/Agenda is attached as **Appendix 'A'**.

Ms. N. Jammu-Taylor chaired the meeting and Ms. Adams was the recording Board Secretary.

### **1.0 Adoption of the Agenda and Declaration of Conflict of Interest**

Hearing no declarations of conflict of interest and no changes to the agenda, it was

**RESOLVED THAT** the Board of Governors adopt the Full Board agenda as presented.

### **2.0 Approval of the Minutes of the Full Board meeting held on Tuesday, January 26, 2021 in Windsor, ON**

Hearing no amendments, errors or omissions to the minutes, it was

**RESOLVED THAT** the Board of Governors approve the Full Board minutes of the January 26, 2021 meeting.

### **3.0 Constituent Reports**

#### **Student Representative Council (SRC)**

Mr. Gutierrez Calzada reported the following on behalf of the SRC:

- The SRC reported the following activities and initiatives:
  - The SRC participated virtually in the 7<sup>th</sup> Annual Polar Plunge, raising funds for the Special Olympics on February 16, 2021. Mr. J. Gutierrez and Mr. C. Seguin were featured in the Windsor Star article and the promotional video for the event.
  - Mr. Gutierrez was invited to make a cooking video with the Culinary program as they introduce their “make it at home” meals that can be purchased from Eatery 101. Each meal kit comes with cooking instructions and all necessary ingredients clearly labelled.
  - February is Black History month and the SRC shared music, books and movies that feature or were created by Black artists. Mr. Gutierrez thanked the College for raising the Pan-African flag.
  - The SRC has partnered with Enactus and the InterACT team. The InterACT team developed an App that students are able to download for free and will use it to broadcast important information and services of the College. They will also promote the SRC’s monthly events.

- The SRC has partnered with UTILE, a Montreal based company, to help them in their survey to collect housing data. The survey will be nationwide but the SRC is interested in the data that will come from Windsor and how the housing market effects our students. The survey will be promoted through the month of March.
- Class Representative meetings are scheduled twice per month to accommodate class schedules, via Zoom. The SRC also recently distributed a survey to Class Reps to gather feedback for continuous improvement.
- The SRC continues to hold virtual events including REALCAMPUS and Career Service workshops, Trivia nights, Gaymes night, Code Breaker Watch Party, Meditation Fundamentals, virtual paint nights, Seguin's Pick Ems!, Zoom in with Guru, Dirty Bingo, Lunar New Year, soccer watch party, music bingo and yoga.
- Winter Blues Giveaway – The SRC is asking students on Instagram to nominate a student who they think deserve a giveaway. Gift packages have been made up for those who are nominated, as well as, their nominator.
- Nominations for SRC Executive have now closed. There are three candidates running for President and three for Vice President, Student Affairs. The Vice President, Downtown Student Affairs position was acclaimed by Nishant Mahajan. A debate will be held for the candidates on March 1, 2021 and voting will be open through Blackboard March 1 – 5, 2021.
- Applications are now available to apply to be a 2021-2022 SRC Director. The deadline to apply is March 12, 2021.

### **Support Staff**

Ms. K. Parrinello reported the following on behalf of the Support Staff:

- OPSEU Local 137 has donated 50-\$5 Tim Hortons gift cards for the homeless. Support Staff member Dave Mota has been busy delivering food, clothing and the gift cards to the homeless in the evenings. Union Stewards are also getting involved and are looking into how they can assist further.
- OPSEU Locals 137 and 138 along with the College have sponsored a great community fundraising initiative called iMove, through the United Way and have invited faculty, administration, support staff and students to participate. The initiative raises funds to support Youth Mental Health Services.

The program challenges all participants to 200 minutes of physical activity over a two-week period; March 1 – 14, 2021. We are in the process of scheduling physical activities for the two-week period and have set up a St. Clair College team on the United Way fundraising page.

- Four support staff members attended the Workers Health and Safety Centre, Level One Health and Safety course, offered virtually in the evenings for ten weeks. They have now started the Level Two Health and Safety Law course. Additionally, nine support staff members are currently enrolled in the United Way Labour Advocate course, which provides information regarding community services, what they do and how they can help.

## **Retirees' Association**

Mr. B. Jones reported the following on behalf of the Retirees' Association:

- Mr. Jones began by congratulating the College on the record enrolment for Winter 2021. This reflects the hard work on the part of all staff at the College.
- Mr. Fairley provided a comprehensive report to the Retirees' Executive and clarified some questions regarding liability insurance coverage while at the College.
- The Retirees' Association reported the following activities:
  - The latest edition of the Retirees' Association newsletter had many contributors and is now available.
  - Sponsorship of a hole at the College's Woodland Hills Golf Course for the 2021 season.
  - The Retirees' Association continues to hold virtual meetings and attendance has been good.

## **4.0 President's Report**

The Board Chair called on the President to provide her report to the Board.

Ms. France noted that the President's Report was distributed by email and can be found on the Board portal. She outlined the events and initiatives that have occurred since the last Board meeting:

- Immigration, Refugees and Citizenship Canada (IRCC) announced on February 12, 2021 that new regulations will allow up to 100% of a student's program to be completed online from outside of Canada and still be eligible to apply for a post-graduate work permit. This applies to students who began their studies in Spring 2020 up to and including Fall 2021. This means that the deadline for students to arrive in Canada by April 2021 will be extended by four months to August 2021, in the hope that we will be face to face in September 2021. This additional time is very much appreciated both by the College and the affected students.

Additional testing and more stringent quarantine requirements for travel to Canada came into effect on February 22, 2021. International students must comply with the Federal testing and quarantine requirements of up to three days upon arrival in Canada. The remainder of the quarantine period will be done as per the College's Standard Operating Procedure (SOP).

- To date, 571 international students have arrived in Canada and have proceeded through the College's SOP. The infection rate is very low at 3.3%. The College will continue to follow the robust SOP in order to keep our students, staff and community safe.
- The province's stay at home order was lifted on Tuesday, February 16, 2021 and both the Windsor-Essex and Chatham-Kent communities moved into the Red control area. The Board was copied on the memo that went to all staff on February 9, 2021 advising that staffing considerations would remain in effect until Friday, February 19, 2021,

Beginning on Monday, February 22, 2021, all administration, support staff and counsellors returned to on-campus duties.

- A memo was also sent out to all students dated February 12, 2021, communicating that schedules would not be changing for the Winter semester.
- In addition, the President advised students that the College is hopeful that students would be back to school, in-person for the Fall 2021 semester. As a result, College Administration will be issuing a student survey for feedback on their preference of semester length; 12, 13 or 14 weeks. A shorter semester would allow for some flexibility should another wave of the pandemic cause disruption.

The President's report is attached to the minutes as Item #4.0.

The President also noted that the media report was sent out electronically, has been posted on the Board portal and is attached.

## **5.0 Consent Agenda**

The Board Chair noted the following items that have been provided on the Consent Agenda:

- 5.1 Academic – Increase Online Course Offerings.
- 5.2 Academic – Creation of Draft Self Study for Quality Audit.
- 5.3 Support Student Success – Increase Student Success, Monitor, Analyze, Review and Report Impact of English Testing for International Students.
- 5.4 Support Student Success – Increase Student Success, Increase Institutional Efforts to Enhance Soft Skills for Students Through Various Mechanisms/Activities.
- 5.5 Fall 2020 Apprenticeship KPI Results.
- 5.6 Administrative and Student Service Excellence – Review and Implementation of New Student Satisfaction Survey (KPI Survey).
- 5.7 Increase Community Engagement – Strengthen the Connection Between the College and the Community to Reinforce College Brand and Image Through Volunteerism and/or Experiential Learning.
- 5.8 Campus Beautification – Continue to Beautify the College Campuses to Maximize Brand.
- 5.9 2021 Winter Enrolment/Registration Report: Domestic and International.
- 5.10 International Business Management Program – Funded.

**RESOLVED THAT** the Board of Governors receive and approve the contents of the February 23, 2021 Consent Agenda, as presented.

## 6.0 Monitoring Reports

### 6.1 Financial Monitoring Report

The Board Chair called upon Mr. Jones to report on this item. Mr. Jones reviewed the information contained in the Financial Monitoring Report for the nine months ended December 31, 2020 and provided a PowerPoint presentation which highlighted the following:

#### Income Statement for the Period Ending December 31, 2020

- The net surplus at December 31, 2020 of \$14.6 million is an increase of \$9.9 million over the 2019 comparative period of \$4.7 million.
- Based on information that the Finance Department has available to date, College Administration is forecasting the surplus to be approximately \$35 million at fiscal year-end.

#### Revenues:

At December 31, 2020 in a year over year comparison:

- Ministry Operating Grants have increased over the 2019 comparative period by \$675,000.
- Contract Income has decreased from the 2019 comparative period by \$51,000.
- Tuition Revenue has increased over the 2019 comparative period by \$20.6 million.
- Total Other Income has increased over the 2019 comparative period by \$3.5 million.
- Overall revenues, before Ancillary Operations, have increased over the 2019 comparative period by \$24.9 million. As was highlighted at the January Board meeting, this increase can primarily be attributed to higher enrolment through the PCPP over the prior year.

#### Actual to Budget at December 31, 2020

- Ministry Operating Grants are consistent with the interim budget projection. There may be some variance at fiscal year-end as it relates to international students and the impact their enrolment will have on the International Student Recover Program Grant.
- Contract Income is trending below the interim budget projection at 56%. This can be attributed to:
  - Interrupted students in the Apprenticeship programs for the Winter semester as a result of COVID-19.
  - Career Ready Grant received approval to be deferred until next fiscal year.

- Lower Employment Ontario funding which is tied to lower incentives paid to employers because of lower placements as a result of COVID-19.
- Total Tuition Revenue is also trending under budget due to international students choosing to defer their Winter 2021 semester, as well as, some students being eligible for tuition refunds as they have received a VISA denial.
- Other Income is trending consistent with budget.

#### Expenditures:

At December 31, 2020 in a year over year comparison:

- Total Salary and Benefits have decreased over the 2019 comparative period by \$4.4 million.
- Total Non-Salary Expenditures have increased by \$15.8 million.
- Overall Expenditures, before Ancillary Operations, have increased by \$11.4 million. As was highlighted at the January Board meeting in terms of Total Non-Salary Expenditures, this increase can primarily be attributed to the growth through PCPP enrolment and the flow of applicable funds to Ace Acumen.
- The increase under the Contracted Educational Services line item is partially offset by lower Salary and Benefits expenditures as a result of lower part-time staffing requirements, as well as, administrative efforts to control non-salary expenditures as a result of COVID-19.

#### Actual to Budget at December 31, 2020

- Total Salary and Benefits are trending below the interim budget projection at 74%. This decrease is primarily due to part-time staffing budgets not being utilized to the amounts requested at mid-year budget review.
- Non-Salary Expenditures are trending below budget largely due to one-time cost pressures that have not yet come to fruition but may in the remainder of the fiscal year. There has also been lower utilization of Non-Salary Expense budgets relative to those requested at mid-year budget review.

#### Ancillary Operations

- The Ancillary Operations deficit of \$1.7 million in comparison to the prior year's surplus and as previously indicated, the pandemic has significantly restricted the revenue generating ability of the St. Clair College Centre for the Arts, Parking and Residence operations.

#### Capital Update at December 2020

- Administration is endeavouring to spend the remaining \$4 million that is available in the capital budget for this fiscal year.
- There are some significant costs that are yet to be incurred over the next two months of the fiscal year. COVID-19 has had an impact on some of the capital budget

projects. Of the College capital budget funded through Operating Funds, there most likely will be some unspent funds by the end of the fiscal year. College Administration will review the outstanding projects during the 2021-2022 budget process.

**RESOLVED THAT** the Board of Governors receive the report on the financial results for the nine months ended December 31, 2020 as information.

Mr. Jones' PowerPoint presentation is attached as Item # 6.1.

## **7.0 Information Items**

### **7.1 Program Advisory Committees**

The Board Chair called upon Mr. W. Habash for an overview of the Program Advisory Committee activities for the 2019-2020 academic year and he provided the following highlights:

- Program Advisory Committees (PACs) are mandated under the Ministry's Binding Policy Directive, "Framework for Programs of Instruction".
- Each program offered at the College must have a PAC comprised of individuals from the community who have vocational or academic experience and knowledge that enables them to best advise the College on matters relevant to the programs and services.
- There are currently 80 PACs to support all of St. Clair College's programs. Forty-one programs have stand-alone Program Advisory Committees, while the remainder have combined PACs due to similarity of vocations.
- All programs met the obligation of a minimum of one meeting per year, with a total of 97 PAC meetings being held during the 2019-2020 academic year. Fourteen PACs met more than once during this period.
- The Executive Summary 2019-2020 PAC Report, as well as the Meeting Schedule, were included in the agenda package.
- The PAC summaries and membership information is included on the Board portal.

### **7.2 2020 CIGan Conference.**

- The Board Chair stated that the 2021 CIGan Conference will be held virtually.
- Information about the conference sessions and scheduling was distributed via email and is posted on the Board portal. Those who are interested in attending the conference must submit their request to the Board Secretary.



## 8.0 **By-law and Policy Review**

### 8.1 **Policy 2003-19: Fiscal Condition – 2<sup>nd</sup> Reading**

After a brief discussion, it was,

**RESOLVED THAT** the Board of Governors approve the 2<sup>nd</sup> reading of Policy 2003-19: Fiscal Condition, as presented.

### 8.2 **Policy 2003-20: Resource Development – 2<sup>nd</sup> Reading**

After a brief discussion, it was,

**RESOLVED THAT** the Board of Governors approve the 1<sup>st</sup> reading of Policy 2003-20: Resource Development, as presented.

### 8.3 **Policy 2003-21: Communications and Counsel – 1<sup>st</sup> Reading**

After a brief discussion, it was,

**RESOLVED THAT** the Board of Governors approve the 1<sup>st</sup> reading of Policy 2003-21: Communications and Counsel, as presented.

## 9.0 **Date of the Next Meeting**

9.1 The next meeting is scheduled for Tuesday, March 23, 2021

The Full Board meeting adjourned at 6:06 p.m.

MISSION STATEMENT

Transforming lives and strengthening communities through high quality and accessible educational experiences that support career-readiness, innovation, and life-long learning.

**ST. CLAIR COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**488<sup>th</sup> FULL BOARD MEETING**

**of the**

**BOARD OF GOVERNORS**

**NOTICE OF MEETING**

**DATE:** Tuesday, February 23, 2021

**TIME:** 5:30 p.m. – Meeting

**NOTE:** This meeting will be held virtually with the meeting invitation forthcoming.

**AGENDA**

1.0 ADOPTION OF THE AGENDA AND DECLARATION OF CONFLICT OF INTEREST

2.0 APPROVAL OF THE MINUTES OF THE FULL BOARD MEETING HELD ON JANUARY 26, 2021 IN WINDSOR, ON

3.0 CONSTITUENT REPORTS

4.0 PRESIDENT'S REPORT  
(Policy – Executive Limitations Communication & Counsel #2003-21)

**Information Item** – The President will provide a report to the Board apprising the Board of any new developments since the last meeting.

5.0 CONSENT AGENDA

5.1 Academic – Increase Online Course Offerings

**Information Item** – Administration has provided a report on Strategic Direction #1 – Excellence – Increase the total number of online courses offered at St. Clair College by 7% over five years. Concentration will be on high demand courses, attached as Item #5.1.

5.2 Academic – Creation of Draft Self Study for Quality Audit

**Information Item** – Administration has provided a report on Strategic Direction #1 – Academic Excellence – An update pertaining to the development of the draft Self Study for the Quality Audit, attached as Item #5.2.

- 5.3 Support Student Success – Increase Student Success
- Information Item** – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Monitor, analyze review and report impact of English testing for international students, attached as Item #5.3.
- 5.4 Support Student Success – Increase Student Success
- Information Item** – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Increase institutional efforts to enhance Soft Skills for students through various mechanisms/activities (ie. online tools, mock interviews), attached as Item #5.4.
- 5.5 Fall 2020 Apprenticeship KPI Results
- Information Item** – Administration has provided a report outlining the Fall 2020 Apprenticeship KPI Results, attached as Item #5.5.
- 5.6 Administrative and Student Service Excellence – Review and Implementation of New Student Satisfaction Survey (KPI Survey)
- Information Item** – Administration has provided a report on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Development and implementation of survey, attached as Item #5.6.
- 5.7 Increase Community Engagement – Strengthen the Connection Between the College and the Community to Reinforce College Brand and Image Through Volunteerism and/or Experiential Learning
- Information Item** – Administration has provided a report on Strategic Direction #3 – Community Engagement (Leadership, Communication and Partnership) – Increase community awareness of engagement/support of College staff and students, attached as Item #5.7.
- 5.8 Campus Beautification – Continue to Beautify the College Campuses to Maximize Brand
- Information Item** – Administration has provided a report on Strategic Direction #4 – Facilities Enhancement – Annual plan for Campus beautification developed, attached as Item #5.8.
- 5.9 2021 Winter Enrolment/Registration Report: Domestic and International (College Charter – Minister’s Binding Policy Directive – Ministry Mandate – College Mandate)
- Information Item** – Administration has provided a report outlining the College’s 2021 Winter Enrolment, attached as Item #5.9.

## 5.10 International Business Management Program – Funded

**Approval Item** – Administration has provided a request for new program approval for International Business Management (IBM) – Funded, attached as Item #5.10.

## 6.0 MONITORING REPORTS

### 6.1 Financial Monitoring Report (Required by the Ministry – Reg. 34/03, Article 8)

**Approval Item** – Administration has provided the Board with a financial update for the period ended December 31, 2020, attached as Item #6.1.

## 7.0 INFORMATION ITEMS

### 7.1 Program Advisory Committees

**Information Item** – Administration has provided an update regarding the Program Advisory Committees (PAC) for the 2019-2020 academic year, attached as Item #7.1.

### 7.2 CIGan 2021

**Information Item** – The Board Chair will provide information about the CIGan Conference being held virtually, April 26 – 28, 2021.

## 8.0 BY-LAW AND POLICY REVIEW

### 8.1 Policy 2003-19: Fiscal Condition – 2<sup>nd</sup> Reading

**Approval Item** – The Board will review policy 2003-19 for 2<sup>nd</sup> reading, attached as Item #8.1.

### 8.2 Policy 2003-20: Resource Development – 2<sup>nd</sup> Reading

**Approval Item** – The Board will review policy 2003-20 for 2<sup>nd</sup> reading, attached as Item #8.2.

### 8.3 Policy 2003-21: Communications and Counsel – 1<sup>st</sup> Reading

**Approval Item** – The Board will review policy 2003-21 for 1<sup>st</sup> reading, attached as Item #8.3.

## 9.0 DATE OF THE NEXT MEETING

9.1 The next meeting is scheduled for Tuesday, March 23, 2021 at the Windsor Campus.



# ST. CLAIR

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COLLEGE

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: STRATEGIC DIRECTIONS UPDATE – ACADEMIC EXCELLENCE - INCREASE ONLINE COURSE OFFERINGS**

**SECTOR: ACADEMIC – WASEEM HABASH, VICE PRESIDENT  
INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES - RON SEGUIN, VICE PRESIDENT**

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**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (2020–2021). This update pertains to Strategic Direction #1 – Academic Excellence regarding the commitment to increase online course offerings. Specific details include the following:

Goal	Objective	Measure	Target
Academic.	Increase online course offerings.	Increase the total number of online courses offered at St. Clair College by 7% over 5 years. Concentration will be on high demand courses.	February 2021

**BACKGROUND:**

There is a strategic focus on developing and converting high demand courses for delivery through St. Clair College’s eCampus. The College has achieved success in its focus to convert and deliver 75 high demand courses online through eCampus achieving a 47% increase, well exceeding the Strategic Direction measure of 7%.

Academic Year	# of High Demand Courses Developed/Converted to Online	Increase in High Demand Courses Online
2019-20	51	
2020-21	75	47%

Although the five-year target of 7% from the 2019-2020 baseline year has been surpassed, it is the goal of the College to continue to develop additional online courses.

Since the initial transition to remote delivery, the College has expedited its strategic objective to incorporate innovative approaches to online delivery incorporating strategies and methods, such as:

- Embracing technology including Blackboard Collaborate™ Learning Management System (LMS) that allows for a simple and reliable virtual classroom that powers our online teaching and conferencing needs including virtual faculty office hours.
- Enabling remote access to on campus labs with specific software, Cad Cam etc.
- Integrating Augmented Reality (AR), Virtual Reality (VR), and Artificial Intelligence (AI).
- Adopting virtual proctoring tools such as Respondus and Examity to promote academic integrity when testing.
- The Centre for Academic Excellence (CAE) expanded its Blackboard support with a group of Blackboard faculty mentors and enhanced Blackboard training webinars/virtual support.
- The College explored additional opportunities for Professional Development in online delivery and engaged all full-time and part-time faculty in completing FutureLearn 'How to Teach Online: Providing Continuity for Students'.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction #1 – Academic Excellence regarding the commitment to increase online course offerings, for information.



# ST. CLAIR

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C O L L E G E

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: STRATEGIC DIRECTIONS UPDATE – ACADEMIC EXCELLENCE –  
QUALITY AUDIT DRAFT SELF STUDY**

**SECTOR: LINDI PRENDI, EXECUTIVE DIRECTOR, CENTRE FOR ACADEMIC  
EXCELLENCE**

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**AIM:**

To update the Board of Governors regarding the status of the quality audit draft self-study report.

**BACKGROUND:**

The College Quality Assurance Audit Process (CQAAP) is an institutional level process that employs an evidence-based assessment model to measure the level or existence of quality at Ontario Colleges. Its purpose is developmental, and its intent is to ensure continual improvement. Colleges are required to undergo a quality assurance audit every five (5) years.

The audit process is comprised of several stages: a self-study carried out by the college, a site visit, an audit report written by the audit panel, a review of the report and approval by the OCQAS Management Board and an 18-month follow-up report submitted by the college.

The self-study report demonstrates the College's critical and comprehensive assessment of the effectiveness of the quality assurance mechanisms. This assessment is conducted according to the CQAAP criteria comprised of six (6) standards and their accompanying thirty-two (32) requirements. This report is concise, supported by relevant evidence and accompanied by a continuous improvement action plan.

At present, the self-study report is in the final draft stage. The narrative has been completed for all standards and accompanying requirements. Collection of data

documenting the implementation of our quality assurance mechanisms, as well as any relevant corrective measures taken to improve quality, was facilitated through collaboration and joint efforts of all departments at the College. The data was analyzed to allow for tracking and review of the effectiveness of our mechanisms.

The next step is to draw on conclusions for each component of our quality assurance systems and the system as a whole, and to create an action plan that identifies corrective measures in an effort to address areas for improvement observed through this quality assurance exercise.

As mentioned at the Committee of the Whole meeting, once the document has been finalized, it will be provided to the Board.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board receives the notice of the status update regarding the CQAAP draft self-study report, as information.





**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (Retention, Graduation Rate and Success) INCREASE STUDENT SUCCESS – ENGLISH TESTING**

**SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES - RON SEGUIN, VICE PRESIDENT**

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**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (2020–2021). This update pertains to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Monitor, analyze, review and report impact of English testing for international students. Specific details include the following:

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
Support Student Success.	Increase Student Success.	Monitor, analyze, review and report impact of English testing for international students.	February 2021

**BACKGROUND:**

The Student Success Centre team is committed to assisting St. Clair College students to improve their English reading and writing skills at the college level. Given the pandemic situation, there are currently no in-person assessments and services. The team is offering services virtually to all students studying locally and abroad.

Student Success Technologists reach out to all first-year international students at the beginning of each semester to welcome them, highlight available services and provide instructions. The team helps students with the assessment process and coaches students on success pathways.

The Accuplacer assessment platform uses the latest computer-adaptive technology, with assessment questions that are based on a student’s skill level. The Accuplacer assessments allow the College to gain an accurate measure of a student’s academic English skills to provide the appropriate resources to help students be successful at the college level.

MyLab Writing is another adopted learning tool that empowers domestic and international students through self-paced personalized learning to upgrade their English language skills to succeed at college. It provides targeted skill practice through personalized and adaptive instruction, unique to every student. Starting with the Path Builder, the results from each student’s learning path provides a personalized pathway for that student to build their English skills through a variety of activities.

The College has adopted a new re-admission procedure requiring English assessment as a mandatory first step for re-admission. Dismissed students are provided with instructions for next steps should they want to be considered for re-admission based on College policies and procedures. This new process connects students with the Student Success Centre to utilize the services and supports that are available to assist all St. Clair College students with English language, reading and writing skills at the college level.

Term	Assessment Invites	By Campus	Accuplacer Assessments	Assessments By Campus	MyLabWriting Activations
FALL 2019	1,883	946 Windsor 801 Downtown 136 Chatham	534	177 Windsor 336 Downtown 21 Chatham	59
WINTER 2020	1,498	890 Windsor 608 Downtown	391	158 Windsor 233 Downtown	250
FALL 2020	1,118	494 Windsor 558 Downtown 66 Chatham	237	Approx. 90% studying remotely	54
WINTER 2021 (in progress)	1,633	727 Windsor 867 Downtown 39 Chatham	262	Assessments proctored remotely	262

Winter 2021 includes all international student dismissals required to complete Accuplacer Assessments prior to academic readmission.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Monitor, analyze, review and report impact of English testing for international students, for information.



**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: STRATEGIC DIRECTIONS UPDATE – STUDENTS (Retention, Graduation Rate and Success) INCREASE STUDENT SUCCESS - SOFT SKILLS**

**SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT SERVICES - RON SEGUIN, VICE PRESIDENT**

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**AIM:**

To provide the Board of Governors with an update on the Strategic Directions (2020–2021). This update pertains to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities (*i.e.* online tools, mock interviews). Specific details include the following:

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
Support Student Success.	Increase student success.	Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities ( <i>i.e.</i> Online tools, mock interviews).	February 2021

**BACKGROUND:**

Career Services has been strategically positioned to support students in a variety of ways. While traditionally Career Services supports students with career and employment objectives, the services and supports offered have expanded to include a range of activities to increase Soft Skills. Often employers are indicating that Soft Skills are equally or more important when hiring than hard skills. Career Services quickly pivoted to offering virtual services for students and employers through email, telephone, website and the St. Clair College Career Central electronic portal.

Some of the Career Services activities and mechanisms to support students include:

1. Resume critique and feedback – providing coaching and assisting students to identify and articulate their Soft Skills; reviewing and assisting students to locate the Essential Employability Skills (EES) that are outlined on their Course Outlines and form part of their learning in achieving course/program outcomes.

2. Interview Preparation – providing coaching and assisting students in preparation for interviews with prospective employers including mock interviews and more recently preparing for and excelling at virtual interviews.
3. Offering virtual workshops and class presentations to assist students.
4. The Industry Liaison Office assists employers with navigating the more than 120+ programs and to identify students and graduates who will meet their workforce needs, highlighting the vocational learning outcomes (VLOs - hard skills) as well as the Essential Employability Skills (EES - Soft Skills) that an employer could expect from a graduate of a particular program.

Having direct contact and building relationships with hiring managers allows for staff to have good insight with respect to employers’ needs and work with students to help them understand employers’ needs. This additional insight provides students with a chance to reflect on their strengths/skill sets and express these to a prospective employer.

Summary of services offered:

Year	Career Services Campus	Class Presentation/ Workshops	Employers Posting Jobs
<b>2019-2020</b>	Windsor Campuses	1523	1275
	Chatham Campus	880	54
<b>2020-2021 To date</b>	Windsor Campuses	1679	1363
	Chatham Campus	367	128

St. Clair College continues to be committed to supporting student success and will deliver strategic supports and services to provide graduates with the necessary skills and qualifications to be successful in their career aspirations and address employer needs.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction #2 - Students (Retention, Graduation Rate and Success) – Increase institutional efforts to enhance Soft Skills for students through various mechanisms and activities (*i.e.* Online tools, mock interviews), for information.



# ST. CLAIR

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C O L L E G E

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: FALL 2020 APPRENTICESHIP KPI RESULTS**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

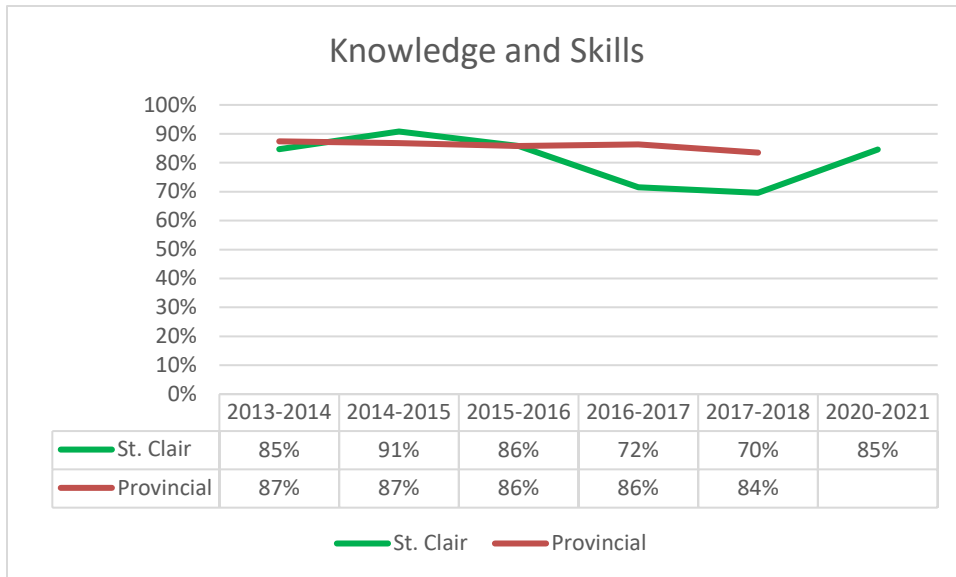
To provide the Board with an update regarding the College's Fall 2020 Apprenticeship KPI Survey results.

**BACKGROUND:**

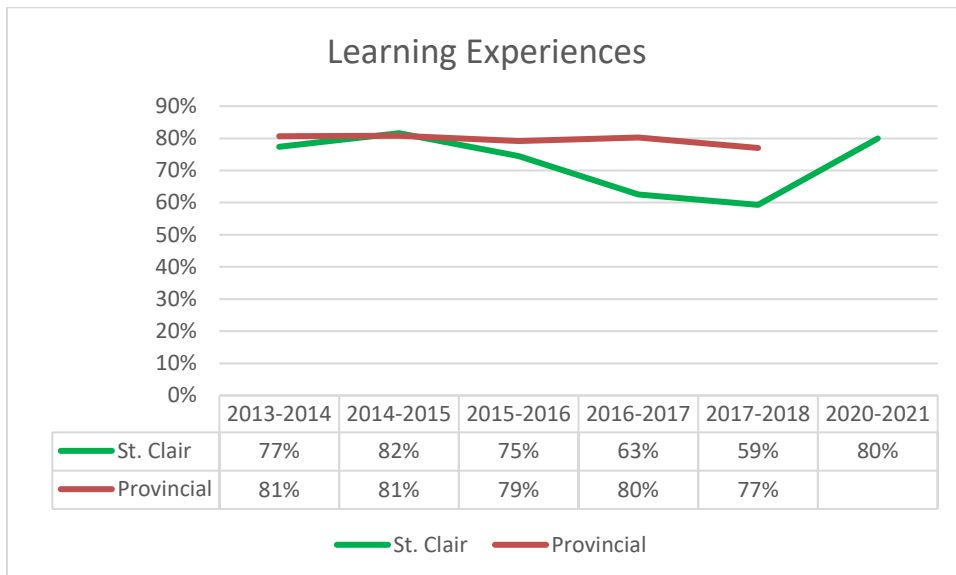
From the 2013-2014 to 2017-2018 academic years, the Apprenticeship KPI survey ran alongside the similarly mandated post-secondary Student Satisfaction KPI survey. In 2018-2019, the Apprenticeship KPI survey was conducted however results were not released by the Ministry due to a change in policy that made the survey non-mandatory. In 2019-2020, the College's internal administration of the survey was halted due to COVID-19. In 2020-2021, the College successfully administered the survey using an online platform.

The Apprenticeship KPI survey for the Fall 2020 semester was administered in two waves: Level 1 students were surveyed from September 28 to October 9, 2020 and Level 2 students were surveyed from November 30 to December 12, 2020. In between the two waves, the College took the opportunity to consult with program faculty and administration to make the new survey more relevant to apprenticeship students. The revisions resulted in removing low-response questions and adding questions related to shop facilities.

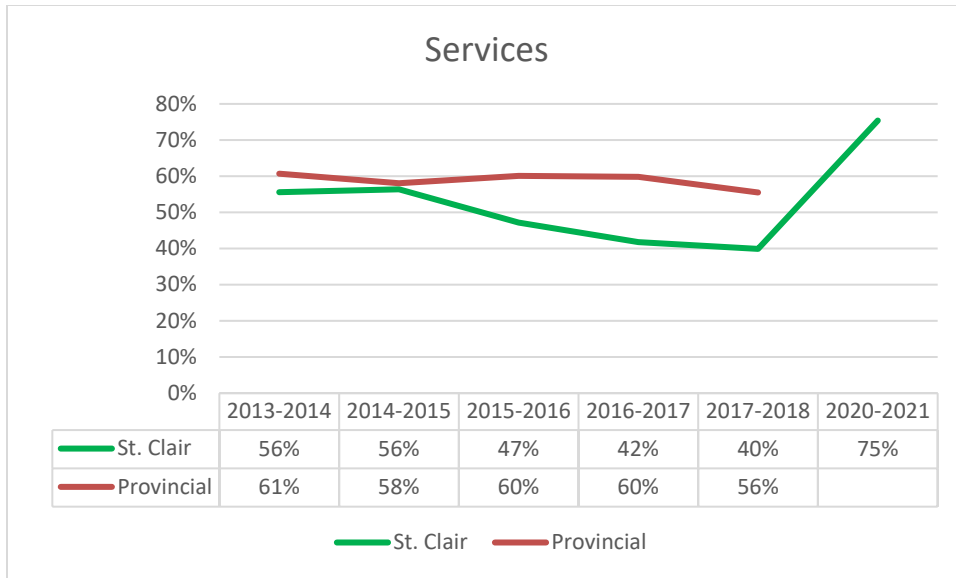
Below are the satisfaction rates for the capstone questions of the Apprenticeship KPI survey. Results from both waves were combined as the capstone questions remained the same during the noted revision. As the survey was conducted internally, we cannot benchmark the College's performance against Provincial results. However, there are significant increases throughout which exceed the last known College and Provincial values.



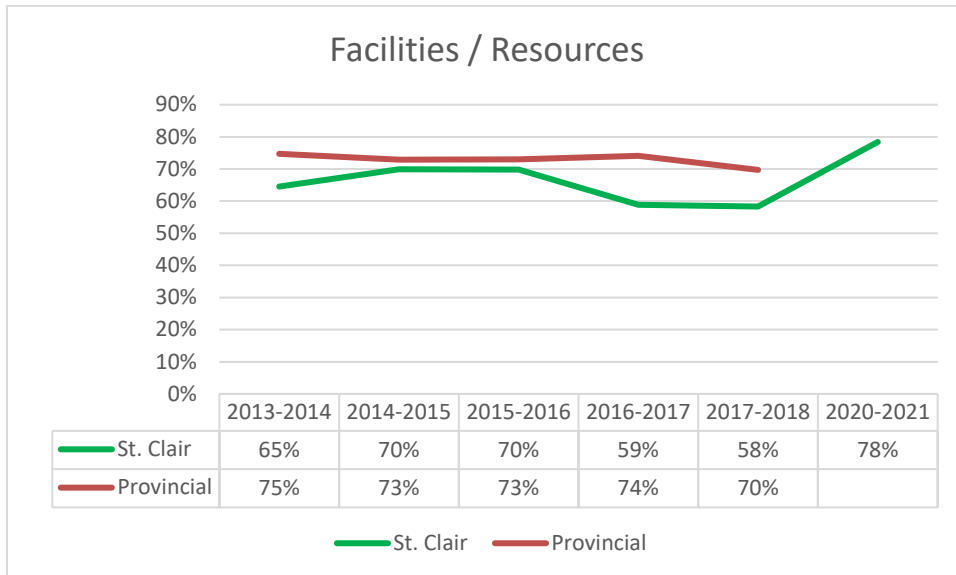
*Knowledge and Skill Capstone: Overall, how satisfied are you that the knowledge and skills your apprenticeship program gives you will be useful in your future career?*



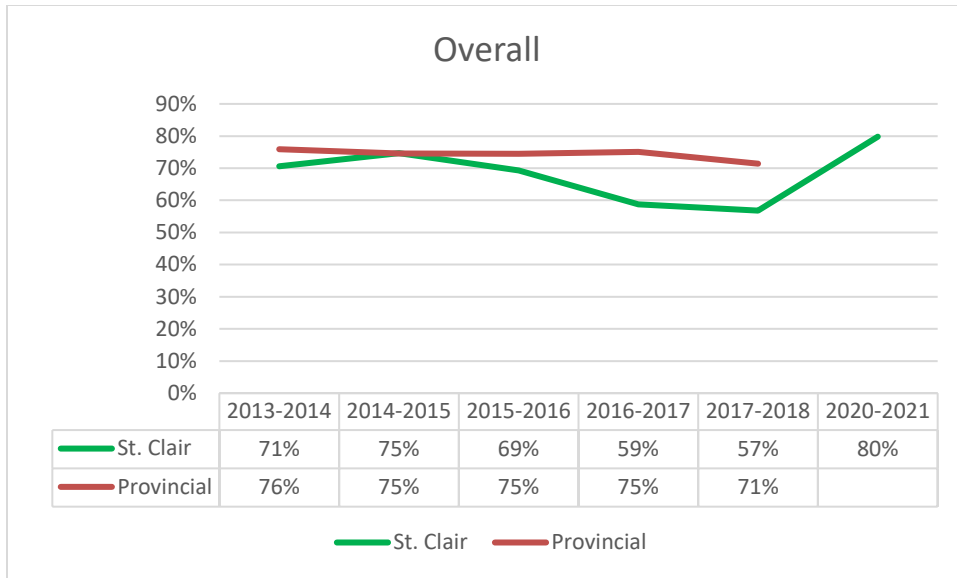
*Learning Experiences Capstone: Overall, how satisfied are you with the learning experiences in your apprenticeship program?*



*Services Capstone: Overall, how satisfied are you with the services available to you as an apprenticeship student at St. Clair?*



*Facilities and Resources Capstone: Overall, how satisfied are you with the facilities and resources at St. Clair?*



*The overall result is the average of the four capstone questions.*

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update regarding the College’s Fall 2020 Apprenticeship KPI Survey results, for information.





**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: REVIEW AND IMPLEMENTATION OF NEW KPI SURVEY**

**SECTOR: FINANCE**  
**MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with an update on Strategic Directions (2020-2021). This update pertains to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Review and implementation of new Student Satisfaction Survey (KPI survey).

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
Administrative and Student Service Excellence.	Review and implementation of new Student Satisfaction Survey (KPI Survey).	Develop / implementation of survey.	February 2021

**BACKGROUND:**

In 2019, the Ministry suspended the Student Satisfaction KPI survey. As this survey formed an integral part of the Quality Assurance processes at many colleges, St. Clair and 18 other colleges formed a consortium to maintain the survey's status quo for the 2019–2020 academic year.

The 2020-2021 academic year presented an opportunity to improve survey questions and increase the efficiency of survey administration. As a result, several colleges collaborated to create a replacement survey, the Student Experience Survey (SES), that will be administered online during the Winter 2021 semester. St. Clair will field the survey between February 15 to 28, 2021.

i. Participants

St. Clair and 12 other colleges will use the SES. Due to the number and composition of the participating colleges, it implies that St. Clair will be able to reliably benchmark its results.

## Questionnaire Improvements

In switching from the KPI to the SES, St. Clair is aligning with new survey practices that seek to determine if the lived student experience matches the planned student experience. Core capstone questions on knowledge and skills, learning experiences, student services, and facilities are maintained for continuity with historic KPI results. However, sub-questions in these areas now profile the extent and means by which students develop and improve technical and transferable skills. New sections dedicated to remote learning and college to student communication better capture the expectations of modern education and provide data for audit requirements.

### ii. Methodology Improvements

The SES will be administered online through a survey management platform and will continue to be administered online once in-person classes resume. This administration change is responsive to student requests and permits more detailed analysis of results as student underlying data can be confidentially paired with student responses. Students will be able to express their thoughts, feelings, and concerns through ratings, rankings, and comments. In particular, comment cards are now integrated within the SES with writing prompts that change according to previous responses.

### iii. Analysis Improvements

Results will be shared using the Tableau visual analytics platform. All stakeholders can easily access the visualization appropriate for the analysis they are performing instead of collating multiple documents. The performance of programs and clusters of programs can be evaluated within and between schools, in addition to the usual year-over-year analysis. At a system level, the standardized data set permits efficient comparisons of program and college performance between institutions.

### iv. Cost Benefits

The direct costs of administering the SES and preparing data for analysis are expected to be 60% less than the direct costs of the KPI. Indirect cost savings include over 300 volunteer, work study, and reassigned work hours and over 150 instructional hours reclaimed in moving the survey online.

## **RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update as it pertains to Strategic Direction #2 – Students (Retention, Graduation Rate and Success) – Review and implementation of new Student Satisfaction Survey (KPI survey), as information.



# ST. CLAIR

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C O L L E G E

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: STRATEGIC DIRECTIONS UPDATE - COMMUNITY ENGAGEMENT  
(LEADERSHIP, COMMUNICATION AND PARTNERSHIP - INCREASE  
COMMUNITY ENGAGEMENT**

**SECTOR: JOHN FAIRLEY, VICE PRESIDENT  
COLLEGE COMMUNICATIONS AND COMMUNITY RELATIONS**

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**AIM:**

To provide the Board of Governors with an update on Strategic Direction # 3 – Community Engagement (Leadership, Communication and Partnership) – Increase Community Engagement. Specific details include the following:

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
Increase Community Engagement.	Strengthen the connection between the College and the community to reinforce College brand and image through volunteerism by students and staff.	Increase community awareness of engagement/support of College staff and students.	February 2021

**BACKGROUND:**

As part of the Strategic Directions, Administration provides an annual report to the Board that contains information provided by College staff and students regarding their involvement in our communities.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive this update on Strategic Direction # 3 – Community Engagement (Leadership, Communication and Partnership) – Increase Community Engagement, for information.

AREA	VOLUNTEER ACTIVITIES
Business – Marketing Business Administration - Marketing	<ul style="list-style-type: none"> <li>• \$8,000 was raised by the Program and Event Planning class. The second-year students ran 21 virtual events for local charities.</li> <li>• Third-year Marketing students partnered with the Downtown Windsor Business Improvement Area (DWBIA) and presented marketing plans for their Downtown Windsor Holiday Market and empty storefronts.</li> <li>• Third-year Marketing students also presented 3 marketing plans to 3 downtown businesses. These businesses (The Cookie Bar, Roti Bowl N Soul and Syd's Sandwiches) are all small businesses that opened their doors during the pandemic.</li> <li>• Three Marketing student interns were assigned to the DWBIA to assist with implementing marketing ideas.</li> </ul>
Child and Youth Care (CYC) Accelerated, Chatham Campus	<ul style="list-style-type: none"> <li>• CYC Accelerated students assisted with the Miracle Food Drive in Chatham-Kent, collecting donations in the spring.</li> <li>• Students helped with "THE GIFT" donation program In Chatham-Kent, where residents left toys and nonperishable food items on their porches for pick up. These items were then distributed to those in need.</li> <li>• Students fund raised and provided a monetary donation to the Children's Treatment Centre of Chatham-Kent.</li> <li>• Students collected toys and books for donation to Chatham-Kent Children's Services Christmas Project.</li> <li>• Students raised funds and collected items for Hiatus House in Windsor.</li> </ul>
Protection, Security & Investigation (PSI)	<ul style="list-style-type: none"> <li>• Students in the PSI program provided 3 Random Acts of Kindness for elderly people living near the College, including fall yard clean-up.</li> <li>• PSI/PF Society in partnership with the Border Services Society participated in the Windsor Goodfellow Paper Drive, collecting \$6,100. The Senior Operations Group approved the College matching the collected funds, totaling \$12,200.</li> </ul>
St. Clair College Retirees' Association	<ul style="list-style-type: none"> <li>• SCC Retirees' Association donated to both the Windsor and Chatham campus food banks.</li> </ul>
SRC / Alumni/ Staff/ Students	<ul style="list-style-type: none"> <li>• The College and SRC hosted the 2020 Easter Seals Ontario (Windsor-Essex) Telethon 2020 in October (Year 1 of 3). This project was a collaboration between several departments with more than a dozen SCC and SRC staff along with students. Staff, students and Alumni banded together to raise funds for children with physical disabilities through a modernized telethon. Staff and students were both behind the scenes and on camera during this day of television taping. The show aired on the southwestern Ontario CTV network. This year, during the pandemic, \$107,600 was raised for Easter Seals.</li> </ul>
Staff (Individual participation)	<ul style="list-style-type: none"> <li>• Virtual keynote speaker for the Healthy Workplace Awards 2020 in Windsor Essex.</li> <li>• Community Captain in Ridgetown for "The Gift" (Chatham-Kent Community Food and Toy Drive for Christmas).</li> <li>• Board of Directors of the Ridge Marsh Manor (RGI senior building)</li> <li>• Board of Directors of the Ridgetown Kiwanis Club</li> <li>• Board member of the Suicide Prevention and Education Committee of Chatham-Kent.</li> <li>• Volunteering in the community to provide training for suicide prevention and the SafeTALK program.</li> <li>• The Registrar's office collected over \$1,500 and participated in the annual Face to Face Campaign for Hospice of Windsor and Essex County, in tribute to a retired coworker.</li> <li>• Staff of the Registrar's office sponsored three children for Christmas this year through Drouillard Place - Ontario Early Years Centre. They purchased toys from the children's Christmas list and provided gift cards for clothes and other provisions.</li> </ul>

<p>Staff (Individual participation)</p>	<ul style="list-style-type: none"> <li>• A member of the Maple Leaf Sports &amp; Entertainment (MLSE) Foundation: Selection Circle, which administers MLSE's grants specifically in Ontario. Just over \$510,000 was administered to worthwhile charities and non-profits throughout the province.</li> <li>• A number of staff participated in The Rotary Club of Windsor-St. Clair TV Auction. Staff and Alumni were part of the production and various College departments donated auction items for the LIVE Auction on Your TV - Cogeco Cable in November.</li> <li>• The Centre for Academic Excellence (CAE) staff donated \$500.00 to the Windsor-Essex County Food Bank Association this year.</li> <li>• Committee members working towards creating a Theatre district in Downtown Windsor.</li> <li>• Colleagues working with the City of Windsor and other groups to establish a Downtown Districting Committee.</li> <li>• Member of the Board of Directors and the Finance Committee for the Windsor Downtown Mission</li> <li>• Provided training (virtually) to Chatham-Kent Victim Services volunteers on domestic violence and human trafficking.</li> <li>• Many staff and departments were involved in the preparations and production for the 2020 Windsor Reverse Santa Claus Holiday Parade. Staff were involved in developing an online ticket process, the Facilities department prepared the campus and volunteers staffed the event.</li> <li>• Council member of ProsperUs Leadership.</li> <li>• Committee member of the Regional Community Safety and Well Being Planning.</li> <li>• Committee member of Hospice Windsor and Essex County.</li> <li>• Board member of Connecting Windsor-Essex - CWE.</li> <li>• Board Member, WEtech Alliance.</li> <li>• Chatham-Kent Community Leaders Cabinet - Member.</li> <li>• Board member of the Chatham-Kent Workforce Planning Board.</li> <li>• Board member of the Ontario Restaurant Motel Association.</li> <li>• Board member of the CMHA Windsor Essex-Sole Focus Project.</li> <li>• Board member of the Windsor Town and Gown Committee.</li> <li>• Workforce WindsorEssex Development Committee Member</li> <li>• Ontario Hospitality Institute (OHI) Committee member.</li> <li>• Member of the Workforce Windsor-Essex Service Provision Working Group.</li> <li>• Board member of the Downtown Windsor Business Improvement Association (DWBIA).</li> <li>• President of the Canadian Culinary Federation, Windsor Chapter.</li> <li>• World Chef Association's Canada Chef Representative for International Chef's Day.</li> <li>• Volunteer with Rotary Club of Windsor-St. Clair to assist in meal preparation for the homeless and disadvantaged Windsorites.</li> <li>• Staff worked in the production and promotion of the 10th Annual S'Aints Holiday Sleighing Hunger concert. This first time online virtual concert experience on December 18, 2020 raised \$75,500.00 in ticket and CD sales for local food banks in Windsor-Essex and Chatham-Kent.</li> </ul>
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College President	<ul style="list-style-type: none"><li>• Windsor Regional Hospital Board of Directors.</li><li>• Windsor Regional Hospital, Chair, Human Resources Sub-Committee.</li><li>• Connecting Windsor-Essex (CWE), Board Member.</li><li>• Windsor Family Credit Union, Board Member.</li><li>• Windsor-Essex Regional Chamber of Commerce Gold Circle.</li><li>• Chatham-Kent Community Leaders Cabinet.</li><li>• Committee of Presidents (COP).</li><li>• Public College Private Partner COP Sub-Committee.</li><li>• 100 Women Who Care Windsor-Essex.</li><li>• ProsperUs Leadership Council.</li><li>• Member, Vaccination Task Force.</li><li>• City of Windsor, Lifts Stakeholder Engagement, Delegate to City Council.</li><li>• City of Windsor, Member, CAO Interview Committee.</li></ul>
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**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: STRATEGIC DIRECTIONS UPDATE – FACILITIES ENHANCEMENT –  
CAMPUS BEAUTIFICATION**

**SECTOR: INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT AND STUDENT  
SERVICES - RON SEGUIN, VICE PRESIDENT**

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**AIM:**

To provide the Board with an update on the Strategic Directions (2020–2021). This update pertains to Strategic Direction #5 – Facilities Enhancement – Continue to beautify the College campuses and maximize brand. Specific details include the following:

<b>Goal</b>	<b>Objective</b>	<b>Measure</b>	<b>Target</b>
Campus Beautification.	Continue to beautify the College campuses and maximize brand.	Annual plan for Campus Beautification developed.	February 2021

**BACKGROUND:**

The objective of Campus Beautification is to continue to create a world class campus that enhances and complements our students’ educational experience, while furthering St. Clair College’s ability to participate in the highly competitive business of student recruitment.

In addition to the development of the cross-program team to help develop Campus Beautification plans, the College has embarked on several Campus Beautification projects over the past year. An allocation of \$408,000, in addition to collaborative projects with the Facilities department was spent on Campus Beautification projects in 2019-2020 and 2020-2021 at the Windsor, Chatham and Downtown campuses. Projects include the following:

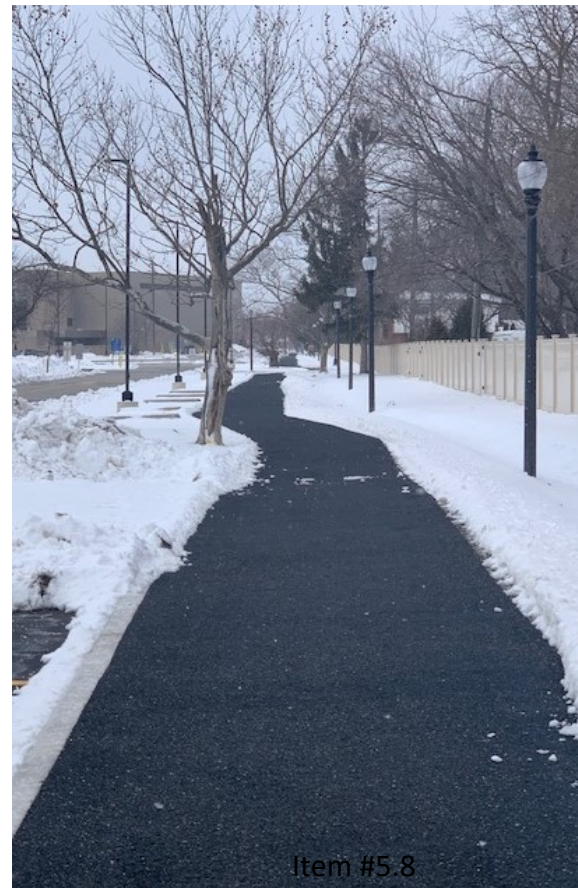
## Windsor Campus

### 2019 Projects

- Installation of new branded signage at main entrance.
- Renovation of the Registrar's office.
- Renovation of the Security and Parking Offices in main lobby.
- Replacement of front lobby furniture.
- Construction of a sidewalk at the west side of the College.
- Gate and fencing enhancements around the Horticulture areas.
- Gate enhancements around FCEM scrap facilities.

### 2020 Projects

- Road replacements, various areas of the College.
- Installation of the rubberized walking path on the east side of the College.
- Renovation of the second-floor north balcony.
- Installation of the large Griffin on the Zekelman Tennis Centre.
- Boulders and grounds improvements north of fountain, in the bus loop entrance and Residence sidewalk.
- Pond island stairs and multiple trees planted.
- New sidewalk around Horticulture areas.
- Replacement of outdoor furniture.
- Installation of the classic gym signage.
- Installation of the main gate and Sportspark signage.
- Repairs to sidewalk and addition of flower beds in the Automotive area.





## **Chatham Campus**

### **2019 Projects**

- Replacement of front lobby furniture.

### **2020 Projects**

- Mary Uniac garden enhancement.

## **St. Clair College Centre for the Arts**

### **2019 Projects**

- Replacement of front lobby furniture.

### **2020 Projects**

- New flooring and furniture under hotel.
- Installation of new bollards.



## **RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board of Governors receive this update on Strategic Direction # 5 – Facilities Enhancement – Continue to beautify the College campuses and maximize brand, as information.



# ST. CLAIR

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C O L L E G E

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: DAY 10 ENROLMENT REPORT – WINTER 2021**

**SECTOR: RON SEGUIN, VICE PRESIDENT,  
INTERNATIONAL RELATIONS, CAMPUS DEVELOPMENT &  
STUDENT SERVICES**

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**AIM:**

To provide the Board of Governors with an update regarding the overall College enrolment at Day 10 for the Winter 2021 semester.

**BACKGROUND:**

This update will be provided to the Board of Governors every semester as the College has established new student intakes every term. In light of COVID-19, the College delayed the start of the Winter 2021 semester by two weeks to allow for additional preparation, benefitting both students and College operations. Day 10 of the Winter 2021 semester was January 29, 2021. This report represents a summary of Day 10 registration statistics and acts as a monitoring report to provide an enrolment update, as well as provide insight into international student recruitment activities. Day 10 is relevant as it is the final day for students to withdraw from the College and receive a refund of tuition fees paid, less an administrative fee. As a result, these enrolment figures provide administration with a means of determining whether budget projections are accurate as we begin preparations for the College's fiscal year end budget review.

## **DAY 10 ENROLMENT REPORT – WINTER 2021:**

<b>Winter 2021 Registration Statistics - DAY 10 Enrolment Report</b>									
	<b>Domestic FT</b>	<b>Domestic PT</b>	<b>Total Domestic</b>	<b>INTL FT</b>	<b>INTL PT</b>	<b>Total INTL</b>	<b>Total FT Enrl</b>	<b>Total PT Enrl</b>	<b>Grand Total Enrl</b>
Windsor Chatham January Intake	520	40	560	1,162	1	1,163	1,682	41	1,723
Windsor Chatham Returning	6,097	461	6,558	3,505	43	3,548	9,602	504	10,106
<b>Windsor Chatham Total Enrl</b>	<b>6,617</b>	<b>501</b>	<b>7,118</b>	<b>4,667</b>	<b>44</b>	<b>4,711</b>	<b>11,284</b>	<b>545</b>	<b>11,829</b>
Acumen January Intakes	-	-	-	624	1	625	624	1	625
Acumen Returning Enrl	-	-	-	2,317	11	2,328	2,317	11	2,328
<b>Acumen Total Enrl</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,941</b>	<b>12</b>	<b>2,953</b>	<b>2,941</b>	<b>12</b>	<b>2,953</b>
SCC Total January Intakes	520	40	560	1,786	2	1,788	2,306	42	2,348
SCC Total Returning Enrl	6,097	461	6,558	5,822	54	5,876	11,919	515	12,434
<b>SCC Total Enrl</b>	<b>6,617</b>	<b>501</b>	<b>7,118</b>	<b>7,608</b>	<b>56</b>	<b>7,664</b>	<b>14,225</b>	<b>557</b>	<b>14,782</b>

*\* For comparative purposes, registration statistics for Winter 2020 Day 10 = 11,713 and Fall 2020 Day 10 = 13,885.*

### **RECOMMENDATION:**

**IT IS RECOMMENDED** that the Board of Governors receive this update regarding the overall College enrolment at Day 10 for the Winter 2021 semester, as information.



# ST. CLAIR

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C O L L E G E

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: INTERNATIONAL BUSINESS MANAGEMENT – LOGISTICS SYSTEMS  
GRADUATE CERTIFICATE PROGRAM**

**SECTOR: WASEEM HABASH, VICE PRESIDENT, ACADEMIC**

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**AIM:**

To request approval to deliver a funded two-year International Business Management – Logistics Systems graduate certificate program, commencing in September 2021.

**BACKGROUND:**

On October 23, 2018, the Board of Governors (BOG) approved the delivery of the unfunded two-year International Business Management – Logistics Systems graduate certificate program. Please see Appendix A, attached for reference.

The program has been extremely successful in the international market serving the Downtown Windsor Campus, along with Ace Acumen's Toronto Campus. This program affords the opportunity for the College to launch an intake every semester at both locations.

Unfunded programs are approved by the Credential Validation Service (CVS), but do not receive funding support from the Ministry of Colleges and Universities. As a result, the current unfunded program limits access to domestic students as the program is not considered OSAP eligible, nor contributes grant revenue from the Province. Thus, domestic student tuition must be set at the international student level to compensate for the grant portion not being realized.

**OPPORTUNITY:**

College administration continually receives inquiries from domestic students regarding program admission. In order to allow a reduction in tuition for domestic students, the College would like to apply for program funding from the Ministry of Colleges and

Universities. Furthermore, if the College is able to receive Ministry funding approval, this popular program may be deemed a “program of strength” under the current guidelines of the Strategic Mandate Agreement (SMA3). This performance measure will directly impact annual grant funding over the next few years as the Province strives to modify annual grant revenue allocations.

**PROGRAM COSTING:**

It is anticipated that the number of domestic students will be relatively low in comparison to international student demand; therefore, no additional course sections will be required for academic delivery. Program costing will remain the same as domestic student enrolment is absorbed into the current academic delivery. Program revenue will increase slightly due to the inclusion of domestic students.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board approves the request to deliver a funded two-year International Business Management – Logistics Systems graduate certificate program, commencing in September 2021.

**TO: THE BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: FINANCIAL MONITORING REPORT  
FINANCIAL RESULTS FOR THE NINE MONTHS ENDED  
DECEMBER 31, 2020**

**SECTOR: FINANCE  
MARC JONES, VICE PRESIDENT & CHIEF FINANCIAL OFFICER**

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**AIM:**

To provide the Board with a report on the financial results for the nine months ended December 31, 2020.

**BACKGROUND:**

It is the practice of St. Clair College to review its expenditure and revenue patterns to ensure that the financial plan is being achieved. To this end, College Administration communicated to the Board of Governors that regular financial reports would be provided.

**RECOMMENDATION:**

IT IS RECOMMENDED THAT the Board of Governors receive the Financial Monitoring Report for the nine months ended December 31, 2020, as information.

## **SUMMARY OF REVENUES AND EXPENDITURES (Schedule 1)**

The net surplus at December 31, 2020 of \$14,614,346 is an increase of \$9,932,240 from the net surplus noted for the 2019 comparative period of \$4,682,106. The variance is primarily due to the following:

- Revenues: Increases in Tuition and Other Revenue, and a decrease in Ancillary Revenue.
- Expenditures: Increases in Contracted Educational Services and Amortization, and decreases in Salaries and Benefits, Advertising, Travel, Utilities, Other Expenses, and Ancillary Expenses.

## **REVENUE (Schedule 2)**

The following highlights the major changes in revenue compared to the interim budget projections and the 2019 comparative period:

- Year-to-date MCU Operating Grants are consistent with the interim budget projection at 77% and has increased over the 2019 comparative period by \$675,283 or 2% due to the following:
  - SMA3 Performance based funding was implemented in 2020-21. As a result, the College's proportion of Enrolment Envelope to Differentiation Envelope funding was adjusted from 98% and 2% (2019-20) to 70% and 30% (2020-21) respectively. In addition, the Holdback grant under the Differentiation Envelope is flowing bi-monthly instead of at the end of the fiscal year.
- Year-to-date Contract Income is trending below the interim budget projection at 56% and has decreased over the 2019 comparative period by \$51,590 or 1%. The trend below the interim budget projection is due to the timing of transfer payments associated with the School College Work Initiative Grant.

Contract income is established based on agreements with the Ministry and other partners. The College anticipates meeting its budget projections. Any shortfalls in contract income will be mostly offset by a decrease in expenditures.

- Total Tuition revenue is consistent with the interim budget projection at 62% and has increased over the 2019 comparative period by \$20,665,408 or 30% due to the following:

- Decrease in Domestic Tuition revenue of \$477,737 over the comparative period due to lower enrolment.
- Increase in International Tuition revenue of \$2,116,315 over the comparative period due to those eligible students within the International Business program that received a free semester in the Spring 2019 and Fall 2019 semesters, and a tuition increase during the 2020-21 academic year.
- Increase in PCPP Tuition revenue of \$20,342,342 over the comparative period due to higher enrolment.
- Total “Other” income is below with the interim budget projection at 67% and has increased over the 2019 comparative period by \$3,570,076 or 15% due to the following:
  - Decrease in Investment Income due to the decline in interest rates.
  - Decrease in International Projects due to COVID-19.
  - Increase in PCPP Fee-for-Service due to enrolment growth at the Toronto Campuses.
  - Decrease in Divisional Income due to lower kit and material fees as a result of lower enrolment.

### **EXPENDITURES (Schedule 3)**

The following highlights the major changes in expenditures compared to the interim budget projections and the 2019 comparative period:

- Total Salaries & Benefits are trending below the interim budget projection at 74%, and have decreased over the 2019 comparative period by \$4,445,149 or 6%. The decrease is primarily due to Part-Time Faculty and Part-Time Support, as a result of lower enrolment and cost saving strategies.
- Total Non-Salary expenditures are trending below the interim budget projection at 61%, and have increased over the 2019 comparative period by \$15,858,160 or 26%. The increase is due to Contracted Educational Services as a result of higher enrolment from students attending the Toronto Campuses, and flowing the applicable funds to Ace Acumen.

Many expenditures are cyclical and follow the timing associated with the academic year.

Administration is managing Non-Salary expenditures through ongoing Senior Operating Group (SOG) review, in order to minimize discretionary spending due to COVID-19.



### **ANCILLARY OPERATIONS (Schedule 4 & 4B)**

- The Ancillary Operations deficit of \$1,779,992 is trending below the interim budget deficit projection of \$2,923,224 and reflects a decrease of \$3,618,006 over the 2019 comparative period due to COVID-19. The pandemic has restricted the revenue generating ability of the St. Clair College Centre for the Arts, Parking and Residence operations.

**ST. CLAIR COLLEGE**  
**SUMMARY OF REVENUES AND EXPENDITURES**  
**FOR THE NINE MONTHS ENDED DECEMBER 31, 2020**

	<b>MCU INTERIM BUDGET <u>(12 months)</u></b>	<b>A ACTUAL YR-TO-DATE <u>(9 months)</u></b>	<b>B ACTUAL PRIOR YEAR <u>(9 months)</u></b>	<b>A - B VARIANCE <u>(9 months)</u></b>
<b><u>REVENUE</u></b>				
MCU Operating Grants	42,217,956	32,642,104	31,966,821	675,283
Contract Income	14,848,140	8,317,570	8,265,980	51,590
Tuition	143,567,551	89,247,552	68,582,144	20,665,408
Other	41,909,340	28,019,048	24,448,072	3,570,976
Total Operating Revenue	242,542,987	158,226,274	133,263,017	24,963,257
Total Ancillary Revenue	3,554,946	1,827,107	8,659,073	(6,831,966)
<b>TOTAL REVENUE</b>	<b>246,097,933</b>	<b>160,053,381</b>	<b>141,922,090</b>	<b>18,131,291</b>
<b><u>EXPENDITURES</u></b>				
Salary & Benefits	87,633,128	64,421,768	68,866,917	(4,445,149)
Non-Salary	126,702,390	77,410,168	61,552,008	15,858,160
Ancillary	6,478,170	3,607,099	6,821,059	(3,213,960)
<b>TOTAL EXPENDITURES</b>	<b>220,813,688</b>	<b>145,439,035</b>	<b>137,239,984</b>	<b>8,199,051</b>
<b>Total Net Surplus / (Deficit)</b>	<b>\$25,284,245</b>	<b>\$14,614,346</b>	<b>\$4,682,106</b>	<b>\$9,932,240</b>

**ST. CLAIR COLLEGE  
REVENUES  
FOR THE NINE MONTHS ENDED DECEMBER 31, 2020**

	<b>MCU INTERIM BUDGET <u>(12 months)</u></b>	<b>A ACTUAL YR-TO-DATE <u>(9 months)</u></b>	<b>B ACTUAL PRIOR YEAR <u>(9 months)</u></b>	<b>A - B VARIANCE <u>(9 months)</u></b>
<b><u>REVENUE</u></b>				
Enrolment Based Envelope: see note 1	31,406,373	23,693,473	32,015,236	(8,321,763)
Differentiation Envelope: see note 2	13,311,305	9,983,479	575,741	9,407,738
Special Purpose / Other Grants: see note 3	(2,499,722)	(1,034,848)	(624,156)	(410,692)
<b><i>Total MCU Operating Grants</i></b>	<b>42,217,956</b>	<b>32,642,104</b>	<b>31,966,821</b>	<b>675,283</b>
Apprenticeship	3,389,888	1,993,967	2,390,504	(396,537)
Canada Ontario Jobs Grant	507,216	360,589	180,363	180,226
Employment Ontario	3,056,813	2,439,408	2,374,397	65,011
Youth Job Connection	1,158,120	960,080	1,045,420	(85,340)
Literacy & Basic Skills	1,376,172	1,155,130	1,039,617	115,513
School College Work Initiative	3,810,923	516,839	509,578	7,261
Second Career	317,286	331,148	449,523	(118,375)
Other: see note 4	1,231,722	560,409	276,578	283,831
<b><i>Total Contract Income</i></b>	<b>14,848,140</b>	<b>8,317,570</b>	<b>8,265,980</b>	<b>51,590</b>
Post Secondary - Domestic	24,136,465	13,734,819	14,212,556	(477,737)
Post Secondary - International	72,231,899	42,869,212	40,752,897	2,116,315
Post Secondary - PCPP	46,583,947	32,328,408	11,986,066	20,342,342
Continuing Education	615,240	315,113	1,630,625	(1,315,512)
<b><i>Total Tuition</i></b>	<b>143,567,551</b>	<b>89,247,552</b>	<b>68,582,144</b>	<b>20,665,408</b>
Investment Income	3,880,000	2,625,000	3,375,000	(750,000)
Contract Training	184,869	219,769	194,851	24,918
International Projects	125,000	126,000	1,100,248	(974,248)
PCPP Fee-for-Service	16,839,038	10,343,605	4,028,520	6,315,085
Other: see note 5	1,982,215	2,270,910	2,237,071	33,839
Technology Access Fee	630,188	343,714	443,369	(99,655)
Divisional Income	12,652,271	7,920,588	8,957,142	(1,036,554)
Amortization DCC	5,615,759	4,169,462	4,111,871	57,591
<b><i>Total Other</i></b>	<b>41,909,340</b>	<b>28,019,048</b>	<b>24,448,072</b>	<b>3,570,976</b>
				-
<b>Total Revenue Before Ancillary</b>	<b>242,542,987</b>	<b>158,226,274</b>	<b>133,263,017</b>	<b>24,963,257</b>
				-
Ancillary Revenue (Schedule 4)	3,554,946	1,827,107	8,659,073	(6,831,966)
<b>Total Revenues</b>	<b>\$246,097,933</b>	<b>\$160,053,381</b>	<b>\$141,922,090</b>	<b>\$18,131,291</b>

## SCHEDULE 3

**ST. CLAIR COLLEGE  
EXPENDITURES  
FOR THE NINE MONTHS ENDED DECEMBER 31, 2020**

	MCU INTERIM BUDGET <u>(12 months)</u>	A ACTUAL YR-TO-DATE <u>(9 months)</u>	B ACTUAL PRIOR YEAR <u>(9 months)</u>	A - B VARIANCE <u>(9 months)</u>
<b><u>SALARY &amp; BENEFITS</u></b>				
Administrative : Full-Time	7,205,642	5,537,496	5,294,966	242,530
Administrative : Part-Time	891,987	678,478	1,097,790	(419,312)
Faculty: Full-Time	33,034,986	25,468,959	24,220,972	1,247,987
Faculty : Part-Time	12,538,480	8,091,327	10,942,828	(2,851,501)
Support : Full-Time	14,591,745	10,995,293	11,294,687	(299,394)
Support : Part-Time	3,262,237	2,141,399	4,337,850	(2,196,451)
Fringe Benefits	16,108,053	11,508,816	11,677,824	(169,008)
<b>Total Salary &amp; Benefits</b>	<b>87,633,128</b>	<b>64,421,768</b>	<b>68,866,917</b>	<b>(4,445,149)</b>
<b><u>NON-SALARY</u></b>				
Advertising	2,115,958	980,763	1,690,282	(709,519)
Contracted Cleaning Services	3,083,750	1,967,887	2,140,328	(172,441)
Contracted Educational Services	51,465,572	33,472,557	13,515,859	19,956,698
Contracted Services Other	18,805,040	10,583,505	10,510,936	72,569
Equipment Maintenance & Repairs	3,381,653	1,978,533	1,910,268	68,265
Equipment Rentals	2,899,496	1,954,947	2,315,717	(360,770)
Instructional Supplies	4,692,132	3,105,560	3,338,141	(232,581)
Insurance	6,479,126	4,547,992	4,117,427	430,565
Janitorial & Maintenance Supplies	811,898	591,815	444,791	147,024
Memberships & Dues	621,135	374,612	447,740	(73,128)
Municipal Taxes	778,375	717,234	903,833	(186,599)
Office Supplies	686,561	324,758	733,742	(408,984)
Premise Rental	2,320,315	1,661,750	1,407,625	254,125
Professional Development	559,313	126,960	323,134	(196,174)
Security Services	2,240,000	1,269,474	1,250,897	18,577
Stipends & Allowances	3,852,005	846,144	1,006,352	(160,208)
Student Assistance 30% Tuition	2,032,250	1,059,520	1,270,971	(211,451)
Travel	358,079	49,653	695,757	(646,104)
Utilities	4,620,726	2,414,771	3,268,373	(853,602)
Other: see note 6	4,432,621	1,724,164	3,422,771	(1,698,607)
Amortization	10,466,385	7,657,569	6,837,064	820,505
<b>Total Non-Salary</b>	<b>126,702,390</b>	<b>77,410,168</b>	<b>61,552,008</b>	<b>15,858,160</b>
<b>Total Operating Expenses</b>	<b>214,335,518</b>	<b>141,831,936</b>	<b>130,418,925</b>	<b>11,413,011</b>
Ancillary Expenses (Schedule 4)	6,478,170	3,607,099	6,821,059	(3,213,960)
<b>Total Expenditures</b>	<b>\$220,813,688</b>	<b>\$145,439,035</b>	<b>\$137,239,984</b>	<b>\$8,199,051</b>

**ST. CLAIR COLLEGE  
ANCILLARY OPERATIONS  
FOR THE NINE MONTHS ENDED DECEMBER 31, 2020**

	MCU INTERIM BUDGET <u>(12 months)</u>	A ACTUAL YR-TO-DATE <u>(9 months)</u>	B ACTUAL PRIOR YEAR <u>(9 months)</u>	A - B VARIANCE <u>(9 months)</u>
<b><u>Revenue</u></b>				
Beverage Supplier	3,469	1,601	35,684	(34,083)
Bookstore - Windsor & Chatham	135,000	105,863	128,343	(22,480)
Cafeteria - South Campus	-	-	19,264	(19,264)
IRCDSS Special Events & Projects	106,500	70,602	258,607	(188,005)
Lockers Administration	-	-	46,688	(46,688)
Parking Lots	-	68,239	1,628,207	(1,559,968)
Residence - Windsor	1,490,966	463,232	1,981,357	(1,518,125)
Green Giants	1,000	-	-	-
St Clair College Centre for the Arts	118,011	84,410	3,398,892	(3,314,482)
Sky Volleyball	10,000	10,295	99,622	(89,327)
Varsity Sports	1,260,000	711,524	752,046	(40,522)
Sports Park	130,000	50,000	-	50,000
Woodland Hills Golf Course	300,000	261,341	310,363	(49,022)
	<u>3,554,946</u>	<u>1,827,107</u>	<u>8,659,073</u>	<u>(6,831,966)</u>
<b><u>Expenditures</u></b>				
IRCDSS Special Events & Projects	101,000	56,345	230,193	(173,848)
Lockers Administration	-	2,340	7	2,340
Parking Lots	1,201,197	707,078	582,353	124,725
Residence - Windsor	2,063,597	1,016,708	1,578,964	(562,256)
Residence - Chatham	210,000	120,693	18,360	102,333
Green Giants	1,000	-	-	-
St Clair College Centre for the Arts	1,203,226	937,412	3,045,918	(2,108,506)
Sky Volleyball	10,000	8,321	132,440	(124,119)
Varsity Sports	1,260,000	421,167	928,572	(507,405)
Sports Park	130,000	32,360	-	32,360
Woodland Hills Golf Course	298,150	304,675	304,252	423
	<u>6,478,170</u>	<u>3,607,099</u>	<u>6,821,059</u>	<u>(3,213,953)</u>
<b>Total Net Surplus / (Deficit)</b>	<b><u>(\$2,923,224)</u></b>	<b><u>(\$1,779,992)</u></b>	<b><u>\$1,838,014</u></b>	<b><u>(\$3,618,006)</u></b>

**ST. CLAIR COLLEGE**  
**ANCILLARY OPERATIONS: SURPLUS / (DEFICIT)**  
**FOR THE NINE MONTHS ENDED DECEMBER 31, 2020**

**SCHEDULE 4B**

	<b>MCU INTERIM BUDGET (12 months)</b>	<b>ACTUAL YR-TO-DATE (9 months)</b>	<b>ACTUAL PRIOR YEAR (9 months)</b>
Beverage Supplier: Revenue	3,469	1,601	35,684
Bookstore - Windsor & Chatham: Revenue	135,000	105,863	128,343
Lockers Administration: Revenue	-	-	46,688
Lockers Administration: Expenditures	-	2,340	7
	-	<b>(2,340)</b>	46,681
IRCDSS Special Events & Projects: Revenue	106,500	70,602	258,607
IRCDSS Special Events & Projects: Expenditures	101,000	56,345	230,193
	5,500	14,257	28,414
Parking Lots: Revenue	-	68,239	1,628,207
Parking Lots: Expenditures	1,201,197	707,078	582,353
	<b>(1,201,197)</b>	<b>(638,839)</b>	1,045,854
Residence - Windsor: Revenue	1,490,966	463,232	1,981,357
Residence - Windsor: Expenditures	2,063,597	1,016,708	1,578,964
	<b>(572,631)</b>	<b>(553,476)</b>	402,393
Residence - Chatham: Expenditures	210,000	120,693	18,360
Green Giants: Revenue	1,000	-	-
Green Giants: Expenditures	1,000	-	-
	-	-	-
St. Clair College Centre for the Arts: Revenue	118,011	84,410	3,398,892
St. Clair College Centre for the Arts: Expenditures	1,203,226	937,412	3,045,918
	<b>(1,085,215)</b>	<b>(853,002)</b>	352,974
Sky Volleyball: Revenue	10,000	10,295	99,622
Sky Volleyball: Expenditures	10,000	8,321	132,440
	-	1,974	<b>(32,818)</b>
Varsity Sports: Revenue	1,260,000	711,524	752,046
Varsity Sports: Expenditures	1,260,000	421,167	928,572
	-	290,357	<b>(176,526)</b>
Sports Park: Revenue	130,000	50,000	-
Sports Park: Expenditures	130,000	32,360	-
	-	17,640	-
Woodland Hills Golf Course: Revenue	300,000	261,341	310,363
Woodland Hills Golf Course: Expenditures	298,150	304,675	304,252
	1,850	<b>(43,334)</b>	6,111
Total Revenue	3,554,946	1,827,107	8,659,073
Total Expenditures	6,478,170	3,607,099	6,821,059
Surplus / (Deficit)	<b>(\$2,923,224)</b>	<b>(\$1,779,992)</b>	<b>\$1,838,014</b>

**Notes: Revenues & Expenditures**

**Note 1** **REVENUE: Enrolment Based Envelope**  
Core Operating Grant

**Note 2** **REVENUE: Differentiation Envelope**  
Performance Funding

**Note 3** **REVENUE: Other MCU Grants**  
Accessibility Funding  
Clinical Education  
Collaborative Nursing  
COVID-19 Support  
International Student Recovery  
Mental Health Worker and Services  
Municipal Taxes

**Note 4** **REVENUE: Other**  
Career Ready Fund  
Credit Transfer Institutional Grant  
Indigenous Student Success Fund  
Reporting Entities  
Women Campus Safety  
WSIB

**Note 5** **REVENUE: Other**  
Administration Fees  
Apprenticeship Classroom Fees  
Credit Transfer Fees  
CT In-Service Teacher Training  
Gain / Loss on Sale of Assets  
Graduation Fees  
Miscellaneous Income  
Unrestricted Donations

**Notes: Revenues & Expenditures (continued)**

**Note 6 EXPENDITURES: Other**

Audit Fees  
Bad Debt  
Bank Charges  
Building Repairs & Maintenance  
Capital Non-Depreciable  
College Employer Council  
Field Studies  
Food Service  
Grounds Maintenance  
Learning Resource Material  
Long-Term Debt Interest  
Postage  
Professional Fees  
Staff Employment  
Student Scholarships Other  
Telephone  
Vehicle Expenses





# ST. CLAIR

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C O L L E G E

**TO: BOARD OF GOVERNORS**

**FROM: PATRICIA FRANCE, PRESIDENT**

**DATE: FEBRUARY 23, 2021**

**RE: PROGRAM ADVISORY COMMITTEES**

**SECTOR: WASEEM HABASH, VICE PRESIDENT, ACADEMIC**

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**AIM:**

To provide a report to the Board of Governors on Program Advisory Committee (PAC) activities for the 2019 – 2020 academic year, as required by the Board of Governors' workplan.

**BACKGROUND:**

In keeping with the Colleges of Applied Arts and Technology Policy Framework, Program Advisory Committees are mandated under the Ministry's Binding Policy Directive, "Framework for Programs of Instruction". In addition, PACs are instrumental to the College in ensuring that the College's academic programs remain relevant and up-to-date with industry, business, and the needs of the community. PACs also serve as advisors on admissions, graduate requirements, quality assurance and program equipment.

The committee memberships consists of individuals from within the community who have vocational or academic experience and knowledge that enables them to best advise the College on matters relevant to College programs and services.

**RECOMMENDATION:**

**IT IS RECOMMENDED THAT** the Board receive the annual summary report on the Program Advisory Committee activities for the 2019 – 2020 academic year, for information.



**Program Advisory Committee (PAC) Report  
Executive Summary 2019 – 2020**

St. Clair College has a total of 132 academic programs, including apprenticeship and Ministry-funded programs, for example ACE and LBS.

A total of 80 Program Advisory Committees exist to support the entire program offerings at St. Clair College.

Forty-one programs have stand-alone Program Advisory Committees, while the remainder of the programs have combined Advisory Committees due to similarity of vocations.

All programs met the obligation of a minimum of one meeting per year.

A total of 97 PAC meetings were held across all programs during the 2019 – 2020 academic year. Fourteen Program Advisory Committees met more than once during this period.

The 2019 – 2020 PAC Meeting Schedule is attached. The Program Advisory Committee membership lists and the Annual Reports can be found on the Board of Governors' portal.

Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd
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**School of Academic Studies**

1	K972 Academic and Career Entrance/Literacy Basic Skills (LBS) - Chatham	23-Jan-2020	Yes						
2	K200 Developmental Services Worker/K824 Developmental Services Worker Acc./D620 Developmental Services Worker - Apprenticeship	28-Oct-2019	Yes						
3	K240 Early Childhood Education	10-Oct-2019	Yes						
4	K766 Powerline	24-Oct-2019	Yes	13-Feb-2020	Yes				
5	K813 Protection, Security & Investigation/K919 Police Foundations	17-Oct-2019	Yes	12-Mar-2020	Yes				
6	K789 Sustainable Energy/K788 Electrical Engineering Technician	9-Oct-2019	Yes	19-Feb-2020	Yes				

**Zekelman School of Business & IT**

1	B600/K600 - Business	3-Mar-20	Yes						
2	B010/K150 Business - Accounting/B007/K007 Business Admin - Accounting	23-Jan-20	Yes						
3	B851 Business Administration - Finance	12-Jun-20	Yes						
4	B880 Business Administration - Human Resources/B802 Human Resources Management	4-Jun-20	Yes						
5	B012 Business - Marketing/B009 Business Administration - Marketing	9-Mar-20	Yes						
6	T860 Computer Systems Technician - Networking/T861 Computer Systems Technology - Networking	7-Jul-20	Yes						
7	B018 Data Analytics for Business	9-Jun-20	Yes						
8	B906 eSports Administration and Entrepreneurship	11-Mar-20	Yes						
9	B999 International Business Management - Logistics Systems/B892 - Bus. Admin. - Int'l.	17-Jun-20	Yes						
10	B948 Internet Applications and Web Development/B990 Mobile Applications Development	18-Nov-19	Yes						
11	B227 Office Admin - General/B226/K231 Office Admin - Executive	20-Feb-20	Yes						
12	B228/K238 Office Admin - Health Services	12-Feb-20	Yes						
13	B904 Sport and Recreation Management	16-Jun-20	Yes						

**School of Community Studies**

1	C772 ACE/LBS	26-Sep-2019	Yes	19-Nov-2019	Yes	5-Feb-2020	Yes	23-Apr-2020	Yes
2	B935 Autism and Behavioural Science	13-Feb-2020	Yes						
3	B961/K967 Border Services	5-Dec-2019	Yes						
4	B992 Child and Youth Care/K994 Child and Youth Care - Accelerated	10-Oct-2019	Yes						
5	C365 CICE	28-Jan-2020	Yes						
6	B603 Community & Justice Services	19-Feb-2020	Yes						
7	B101 Early Childhood Education/B820 Early Childhood Education Accelerated/B846 Concurrent Early Childhood Education	22-Oct-2019	Yes						
8	B899 Educational Support	30-Jan-2020	Yes						
9	C623 Liberal Arts/C862 General Arts and Science	8-Nov-2019	Yes						
10	B897 Paralegal/B959 Paralegal Acc.	27-Feb-2020	Yes						
11	B819 Police Foundations/B803 Protection, Security & Investigation	18-Nov-2019	Yes						
12	B895/K384 Social Service Worker - Gerontology	3-Dec-2019	Yes						
13	C999 Social Justice and Legal Studies Degree - <b>Launched Fall 2019</b>	7-Nov-2019	Yes						

**School of Engineering Technologies**

1	T020 Architectural Technology	9-Oct-2019	Yes						
2	T755 Biomedical Engineering Technology - Equipment and Devices	5-Dec-2019	Yes						
3	T836 Chemical Laboratory Technology	26-Feb-2020	Yes						
4	T154 Civil Engineering Technology/T036 Construction Engineering Technician	16-Oct-2019	Yes						
5	T974 Electromechanical Engineering Technician - Robotics	21-Nov-2019	Yes						
6	T929 Electronics Engineering Technology - Industrial Automation	13-Nov-2019	Yes	27-May-2020	Yes				
7	T146 Interior Design	23-Apr-2020	Yes						
8	T826 Mechanical Engineering Technology - APD	17-Jun-2020	Yes						
9	T941 Power Engineering Technology - Mechanical	9-Mar-2020	Yes						

Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd	Meeting Date	Minutes Rec'd
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**School of Health Sciences**

1	H912 Advanced Medical Esthetics Practitioner - Launched Fall 2019	6-Apr-2020	Yes				
2	H794 Cardiovascular Technology	4-Feb-2020	Yes	3-Jun-2020	Yes		
3	H915 Dental Assisting/H800 Dental Hygiene	29-Jan-2020	Yes	29-Apr-2020	Yes		
4	H796 Diagnostic Medical Sonography	26-Nov-2019	Yes	24-Mar-2020	Yes		
5	H879 Fitness and Health Promotion	1-Jun-2020	Yes				
6	H837 Medical Laboratory Science/H299 Medical Laboratory Technician	28-Oct-2019	Yes	4-May-2020	Yes		
7	K893 OTA/PTA	17-Oct-2019	Yes				
8	K940/H840 Paramedic	24-Oct-2019	Yes				
9	H812 Pharmacy Technician	29-Oct-2019	Yes	10-Jun-2020	Yes		
10	H795 Respiratory Therapy	13-Nov-2019	Yes	27-May-2020	Yes		
11	H258 Veterinary Technician	14-Nov-2019	Yes	7-May-2020	Yes		

**School of Media, Art & Design**

1	B875 Advertising and Marketing Communications Management/B792 Web and Interactive Advertising	10-Sep-2020	Yes				
2	T993 Animation - 2D/3D	2-Sep-2020	Yes				
3	B935 Culinary Management/415A Cook Apprentice Branch 2	17-Jun-2019	Yes	10-Feb-2020	Yes		
4	B908 Event Management	6-Aug-2020	Yes				
5	B877 Fashion Design Technician	1-Sep-2020	Yes				
6	T809 Graphic Design	9-Sep-2020	Yes				
7	B940 Hospitality Management	24-Sep-2019	Yes	2-Dec-2019	Yes	3-Feb-2020	Yes
8	B894 Journalism/B882 Media Convergence	20-Nov-2019	Yes				
9	A887 Music Theatre Performance	3-Jun-2020	Yes				
10	B791 Public Relations	7-Oct-2019	Yes				
11	B825 Tourism and Travel	30-Sep-2020	Yes				

**School of Nursing - Chatham**

1	K950 Collaborative Nursing/K963 Practical Nursing/K933 Personal Support Worker	23-Oct-2019	Yes				
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**School of Nursing - Windsor**

1	H850 Collaborative Nursing/H863 Practical Nursing/H932 Personal Support Worker	13-Nov-2019	Yes				
2	C904/K904 Pre-Health Sciences Pathway to Advanced Diplomas and Degrees	8-May-2020	Yes				

**School of Skilled Trades**

1	401 A Brick and Stone Masonry Apprenticeship	29-Apr-2020	Yes				
2	T947/K731 Electrical Techniques	4-Dec-2019	Yes				
3	B912/K946 Esthetician	13-Apr-2020	Yes				
4	T974 Hairstylist/332A Hairstylist	11-May-2020	Yes				
5	T207 Heating, Refrigeration & Air Conditioning Technician	16-Oct-2019	Yes				
6	T866 Horticulture - Landscaping	27-Mar-2020	Yes				
7	T855 Mechanical Engineering Technology - Industrial/433A Millwright	26-Sep-2019	Yes				
8	T867 Mechanical Technician CAD/CAM/T923 Mechanical Techniques - Precision Metal Cutting/429A General Machining/430A Tool and Die Maker/431A Mouldmaker	2-Oct-2019	Yes				
9	T954 Plumbing Techniques/306A Plumber	25-Nov-2019	Yes				
10	T876 Pre-Service Firefighter Education and Training	22-Oct-2019	Yes				
11	T858 Truck & Coach Techniques/T167 Motive Power/310S Auto Service Technician/310T Truck & Coach Technician	23-Apr-2020	Yes				
12	T949 Welding Techniques	20-Nov-2019	Yes				
13	T805 Woodworking/T965 Carpentry and Renovation Techniques/403A General Carpenter	5-Nov-2019	Yes				

**Skilled Trades Regional Training Centre**

1	Precision Metal Cutting [Earn While You Learn]	15-Jan-2020	Yes				
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<b>POLICY TYPE:</b>	<b>Executive Limitations</b>	<b>NUMBER:</b>	<b>2003-19</b>
<b>POLICY TITLE:</b>	<b>Fiscal Condition</b>	<b>DATE:</b>	<b>May 2003</b>
		<b>REVISED:</b>	<b>May 2009</b>
		<b>REVIEWED:</b>	<b>February 2021</b>

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With respect to the actual, ongoing condition of the organization's financial health, the President may not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board Ends priorities or fail to comply with legislation or regulations.

Accordingly, the President shall not:

1. Cause or allow any conflict of interest in awarding purchases or other contracts.
2. Allow policies or practices which are in conflict with generally accepted accounting principles.
3. Make purchases without due consideration to quality, after purchase service, value for dollar, and opportunity for fair competition.
4. Access internally restricted funds and related generated income without Board approval.
5. Allow untimely handling of accounts payable and accounts receivable.

Accordingly, the President will provide, no less than three times a year, financial statements and commentary on the fiscal health of the College.



<b>POLICY TYPE:</b>	<b>Executive Limitations</b>	<b>NUMBER:</b>	<b>2003-20</b>
<b>POLICY TITLE:</b>	<b>Resource Development</b>	<b>DATE:</b>	<b>May 2003</b>
		<b>REVISED:</b>	<b>June 2009</b>
		<b>REVIEWED:</b>	<b>February 2021</b>

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The Board recognizes and supports the need to establish development programs to diversify the funding base of St. Clair College. The Board also recognizes and supports the leadership role which the St. Clair College Foundation has in developing and implementing strategic development plans to ensure that diversification of funding continues.

Accordingly, the President will:

1. Ensure that any fundraising activity or resource development project:
  - a) Supports the St. Clair College Strategic Directions.
2. Have the approval of the Board to establish any new capital or other such special campaign.



**POLICY TYPE:** Executive Limitations      **NUMBER:** 2003-21.  
**POLICY TITLE:** Communications and Counsel      **DATE:** May 2003  
**REVIEWED:** June 2009  
February 2021

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With respect to providing information and counsel to the Board, the President may not permit the Board to be uninformed such that the Board's ability to carry out its functions is jeopardized.

Accordingly, he or she shall not:

1. Neglect to submit monitoring data required by the Board in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Let the Board be unaware of relevant trends, anticipated adverse media coverage, material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.
3. Fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Staff Relationship, particularly in the case of Board behavior which is detrimental to the working relationship between the Board and the President.
4. Fail to present or have presented to the Board a diversity of policy-related opinion and perspective.
5. Fail to report in a timely manner any actual or anticipated non-compliance with any policy of the Board.
6. Refuse the Board's request for information.
7. Fail to bring to the Board via the agenda, any items that by legislation, Ministry policy or Board By-Laws, require Board approval.

**PRESIDENT’S REPORT**

Meeting of the Board of Governors  
Full Board – February 23, 2021


**1. Government of Canada – Further Measures for International Students**

On February 12, 2021, Immigration, Refugees and Citizenship Canada announced further flexibilities to support international students. New measures will allow up to 100% of a student’s program to be completed online from outside of Canada while remaining eligible for a post-graduate work permit. This supports studies that commenced Spring 2020 or will commence up to Fall 2021. This announcement reflects the ongoing evolution of the pandemic and the impact of the extensive advocacy efforts to demonstrate the value of international students to Canada.

Additional testing and more stringent quarantine requirements for travel to Canada have also come into effect on February 22, 2021. Currently international students must comply with the Federal testing and quarantine requirements, up to 3 days, when coming to Canada. The remainder of the quarantine period will be done as per the College’s Standard Operating Procedure.

**2. International Student Arrival Metrics**

As of February 19, 2021, 575 COVID tests have been completed as part of the College’s Standard Operating Procedure (SOP) on arriving international students. A total of 19 cases have received positive results, thus, a very low infection rate of 3.3% has occurred. To date, all positive cases have been asymptomatic. Currently there are only 7 students completing their quarantine requirements in our four (4) Toronto/ Windsor hotels. The next group of 236 students are registered to arrive in both Windsor and Toronto between February 24 – 27, 2021. Additionally, March 16 – 19, 2021 arrivals are registering in heavy volumes with 83 students securing rooms.



**ST. CLAIR**  
COLLEGE

**International Student Arrivals**  
February 19, 2021

Current Quarantine Metrics						YTD Positive		Future Arrivals	
Total	In Hotel	Awaiting Test/Result	Positive	Negative		Positive/ Tests	Positive %	Feb. 24-27	Mar. 16-19
322	5	1	1	3	St. Clair College	13/324	4.01%	113	50
249	2	2	0	0	Ace Acumen Academy	6/251	2.39%	123	33
571	7	3	1	3	<b>Total</b>	19/575	3.30%	236	83



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### 3. Provincial COVID Lockdown

On February 8, 2021, the Premier of Ontario announced that the government was moving to a regional approach to gradually transition each region from the shutdown measures to a revised and strengthened COVID-19 Response Framework. The Stay-at-Home order for Windsor-Essex and Chatham-Kent ended on Tuesday, February 16, 2021 and our regions were placed in the Red-Control level. A memo was issued to all staff on February 9, 2021 advising that the staffing considerations/conditions that were identified in a memo to them on December 11, 2020 (work from home, where possible), would remain in effect until Friday February 19, 2021. Commencing on Monday February 22, 2021, all Administration, Support Staff and Counsellors returned to their normal on campus duties. Faculty will continue with their original assigned SWF for the remainder of the semester. The academic delivery/schedules assigned at the commencement of the Winter 2021 semester will continue as initially planned and will remain unchanged until the completion of the semester, regardless of our regional stage, to avoid unnecessary changes for our students.

The President advised students in her memo dated February 12, 2021, that the College is hopeful that the scenario of “back-to-school, live and in-person” will be a reality at the outset of the Fall 2021 semester in September. As such, the President will be issuing a student survey for feedback on their preference of semester length (12, 13 or 14 weeks).

As always, ensuring the health and safety of staff and students continues to be the primary concern that supersedes all operational plans.

# St. Clair College In The News

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# El-Turk thrilled to add three new recruits to St. Clair women's volleyball squad

Windsor Star - Jan 15, 2021



Annastasia Droppert (13) competes at the OFSAA girls' A volleyball championship and is now set to join the St. Clair Saints in the fall.

While college sports might be shut down because of the COVID-19 pandemic, academic pursuits and graduations continue for many student-athletes.

That's why St. Clair College Saints women's volleyball head coach Jimmy El-Turk was thrilled to add another three recruits to the program on Friday for the 2021-22 season.

## **El-Turk thrilled to add three new recruits to St. Clair women's volleyball squad**

"This is a big graduating year for us, unfortunately, and so there's a need at a lot of different positions," El-Turk said.

El-Turk added Georgetown's Kate Williams, Hamilton's Krista Nichol and Dunnville's Annastasia Droppert. The three join a trio of local recruits that signed on last month in Mikayla Stocks, Ashley Maleyko and Jade Thompson.

"It was hard to identify athletes," El-Turk said of recruiting during the pandemic. "The provincial championships in April were cancelled and that's usually when you see the Grade 11's (headed to Grade 12). There were no summer camps and no season, so you're relying on old videos and contacts.

"We were able to find three very talented and physical athletes from out of town. Anytime you're able to bring in really talented athletes from bigger markets and take them from other schools is really good."

The 17-year-old Williams, who is a 5-foot-9 setter, was familiar with El-Turk from her time with Team Ontario.

"My experience with Jimmy at Team Ontario has been great," Williams said. "I've learned a lot from him already and he has helped me improve my setting a lot.

“I’m really looking forward to playing for him and playing with one of the top college teams in the province.”

While recruiting has been tough for teams, it’s also been a stressful experience for athletes looking for a post-secondary home.

“The pandemic definitely made it difficult because we couldn’t view other schools in their entirety and it was hard to put together game footage for highlight reels,” the 17-year-old Nichol said. “St. Clair was my top choice because they really take care of their athletes and I got such a good feeling while watching last season’s footage. It’s rare to find schools in Canada that put money and time into athletics and I’m very happy to be attending a college that keeps it at such a high priority.”

At 5-foot-11, El-Turk said Nichol has the versatility to play at middle blocker or at outside hitter. She is a two-time Hamilton high school all-star and a three-time MVP for her Smash Raiders volleyball team and Westmount high school team.

“I wanted something new and St. Clair definitely gave me that,” Nichol said. “I’m moving three hours away from my hometown, playing with girls I’ve never met before and completely devoting the next few years to this school. I couldn’t be more pumped for the challenge.”

An outside hitter, El-Turk believes the 5-foot-11 Droppert is just scratching the surface of her talent.

“She is an incredible athlete,” El-Turk said. “A very big jumper and still new to the game. She’s only been playing competitive for three years, but is very physical and can play left or right side.”

Droppert helped Westmount high school to the medal round at the OFSAA girls’ A championship in 2019 and 2020 and was named team MVP both seasons.

“I knew St. Clair was the school for me,” the 17-year-old Droppert said. “I did look at other schools, some closer to home and some in British Columbia as well. It was a pretty tough decision to make because, obviously, we don’t know what the fall of 2021 will look like and I wanted to make a solid decision that will benefit my future studies and athletics. I hope to learn more about the game and the sport.”

# Funding sought for Sarnia affordable housing project

Brantford Expositor - Jan 20, 2021



Lambton County is seeking funding to add another affordable housing project on the Maxwell Park Place site in Sarnia. Photo by Paul Morden /The Observer

Word is expected by the end of January on the fate of Lambton County's applications to the provincial and federal governments for funding to build an affordable housing project with up to 24 units on Maxwell Street in Sarnia.

The county is asking the federal government for \$5 million from its Rapid Housing Initiative for a "modular" 24-unit project that would be assembled using prefabricated units. The application is for one-bedroom apartments, with six of them being barrier-free.

At the same time, the county has applied to Ontario's Social Services Relief Fund for an 18- to 24-unit modular project for the same site.

The land on Maxwell Street is already owned by the county and also holds Maxwell Park Place, a 57-unit affordable housing apartment building Lambton built several years ago where the original Marshall Gowland Manor sat.

Valerie Colasanti, general manager of the county's social services division, said that location was selected for the new project because both funding programs "were very time sensitive."

Both require that construction be completed by the end of 2021 so the project "had to be very shovel-ready," she said. "That was the only property we had that would be able to meet those deadlines."

Because of the "every aggressive timelines," the county has already issued a request for proposals for contractors to design and build the project, pending approval from one of the funding sources, she said.

If one of the funding requests is successful, the county expects to begin construction by April.

Colasanti said more details about what the project may end up looking like should be known when the county receives submissions later this month from potential builders.

A report prepared by the county's housing services says plans are for the new building to complement Maxwell Park Place and minimize impact on landscaping at the site.

Colasanti said there are many types of modular housing available, and added, "They are quite lovely."

“Truly, they look like any other apartment building,” she said.

She added St. Clair College in Windsor recently built new student housing using the modular approach.

The modules were built at a factory in Kitchener and lifted into place by cranes at the building site.

Sarnia city council this week voted to ask the county to consider property at the vacant former Sarnia Collegiate Institute and Technical school (SCITS) on Wellington Street as a location for future public housing projects.

Stephane Thiffeault, the county’s corporate services division general manager, told Wednesday’s meeting of a county council committee that Lambton officials have already had discussions with the Lambton Kent District school board indicating interest should any of the land around the former high school become available.

The school board is currently going through the process of putting the former school on the market.

Thiffeault said county and school board officials were involved in discussions in 2019 about the property, but the need for the space at that time “went away” once Lambton reached a long-term agreement for office space it has been using at Bayside Centre in downtown Sarnia.

“We stepped away from the SCITS property” and “focused on the Bayside redevelopment,” he said.

But if land at the former SCITS site ever does become available, “we’ll definitely seek further instructions from county council,” Thiffeault said.

# Some St. Clair College classes canceled Monday after student tests positive for COVID-19

Windsor Star - Jan 24, 2021



A sign on the main campus of St. Clair College in Windsor. Photographed June 26, 2020.

A single student case of COVID-19 at St. Clair College has resulted in the temporary cancellation of multiple classes on Monday.

The student attended a class last Wednesday, according to a news release from the college on Saturday night.

## **Some St. Clair College classes canceled Monday after student tests positive for COVID-19**

The school says it is working with the Windsor-Essex County Health Unit as they investigate the details of the case and assess the level of risk to others.

Classes with affected staff and students have been canceled for Monday as the health unit continues to investigate.

Three individuals have been advised to self-isolate “out of an abundance of caution,” and all others have received letters telling them to monitor themselves for COVID-19 symptoms.

“The student in question is being monitored, and the St. Clair College community extends its best wishes for a speedy and thorough recovery,” said the news release.

The college has implemented “numerous” pandemic protocols, including enhanced cleaning protocols, enforced physical distancing, mask wearing, and restricted group gatherings. Personal protective equipment has also been provided to students and staff in all labs, clinics, and workshops.

Students and staff are also required to fill out an online questionnaire every day to obtain access to college campuses.



# Positive COVID-19 Case Found at St. Clair College

AM800 CKLW – January 25, 2021



(AM800 file photo)

Three people are self-isolating after a case of COVID-19 was identified at St. Clair College.

According to a release from the college, a single case was found in a student who last attended class on January 20.

The college is working with the Windsor-Essex County Health Unit to investigate the details and assess the level of risk.

In the meantime, under direction from the health unit, three individuals are self-isolating while all others in the class have been asked to monitor themselves for symptoms of COVID-19.

Classes with affected staff and students have been cancelled for Monday, January 25 as the health unit continues its investigation.

Several protocols have been put in place on campus including enhanced cleaning, physical distancing, mask wearing while personal protective equipment is provided to students and staff in labs, clinics and workshops.

Students and staff are also required to fill out an on-line questionnaire to access the campus.

# Some classes cancelled after St. Clair College student gets COVID-19

CTV Windsor Web Writer / Reporter - Monday, January 25, 2021



St Clair College in Windsor, Ont., on Monday, Sept. 21, 2020. (Bob Bellacicco / CTV Windsor)

WINDSOR, ONT. -- Classes with affected staff and students have been cancelled Monday after a St. Clair College student tested positive for COVID-19.

The Windsor-Essex County Health Unit has identified a single case of a student with COVID-19 at St. Clair College, affecting a class the student attended on Jan. 20.

St. Clair College officials say they are working with the health unit as they investigate the details and assess the level of risk.

“Three individuals have been advised to self-isolate out of an abundance of caution,” according to a statement from the college. “All others have received letters to self-monitor and follow all public health requirements.”

The college said the student in question is being monitored.

Numerous protocols and practices have been implemented, including enhanced cleaning protocols, enforced physical distancing, mask wearing, and restricted group gatherings. Personal protective equipment has been provided to students and staff in all labs, clinics and workshops.

The plan also requires students and staff to fill out an on-line questionnaire daily in order to obtain access to campuses.

# There's a new face around town

Local Journalism Initiative- The Ridgetown Independent News- Mon., Jan. 25, 2021

There is a new face around town.

Wendy Gourley was recently hired as the new Youth Pastor at The Gathering Place (TGP) in Ridgetown.

Gourley and her husband made the move to Ridgetown after living in Timmins, Ont., for seven years. She is well educated and always wanting to learn. In 1990, Gourley received a Bachelor of Religious Education.

“I was children’s pastor for three years, and then I left to start my own family,” said Gourley. “And then I was a children’s pastor for another three years, and then left. Now I’m a children’s pastor again,” said Gourley.

Although it hasn’t been a continuous stream, Gourley says she has around nine years of experience. More than 30 years after her Bachelor’s degree, she has added a Child & Youth Care Diploma from St. Clair College to her resume.

A youth pastor’s role from a Biblical definition is to disciple; that is, to encourage kids to develop the quality of character demonstrated by Jesus. Gourley does this by creating a group identity, creating group leadership, and mentoring.

In Ridgetown, Gourley works with youth from grades six to 12, where she teaches bible principles and spiritual growth.

Gourley said whether she will have to continue with her online methods due to COVID-19 or whether she can one day interact face-to-face, her message remains consistent for the year.

# St. Clair adjusts winter semester due to COVID restrictions

Windsor Star - Jan 27, 2021



St. Clair College is pictured, Monday, January 25, 2021. Photo by Dax Melmer /Windsor Star

The continued education of some 550 students at St. Clair College is on hold while Ontario remains in lockdown under state-of-emergency restrictions.

Winter semester at the college started Jan. 18 but all face-to-face pre-apprenticeship and apprenticeship programs were put on pause just days before.

Already under lockdown as of Dec. 26, the government declared a state-of-emergency with stay-at-home orders Jan. 12.

With further restrictions on numbers allowed to gather indoors, St. Clair had to call a halt to almost all apprenticeship programs.

“They were all postponed because of capacity reasons,” said Lido Zuccato, the Dean of the School of Engineering Technologies, Apprenticeships and Skilled Trades. “We just did not have the space for the increased number of sections.”

Only a night class electrical course and apprenticeships in cooking and masonry were allowed to proceed based on space and current public health restrictions.

On Monday, the government extended state-of-emergency and stay-at-home orders until Feb. 9.

The college is awaiting word from the government on whether it will end or extend the lockdown beyond Feb. 9.

“At this point we’re planning for two scenarios,” Zuccato said. “It depends if we’re in lockdown conditions or pre-lockdown conditions.”

If restrictions are relaxed, all pre-apprenticeship and apprenticeship programs will start April 26, the first day of the spring semester.

If more restrictive lockdown conditions persist, Zuccato said “what we plan on doing is evaluating capacity and running as many apprenticeship programs as we can but that does not include all apprenticeships.” Again, these programs would start April 26.

Zuccato said it was in the best interests of the students involved that the decision was made to postpone for the entire winter semester.

“By postponing for the entire semester, it allows them to plan, it allows them to work without worrying about ‘what if I’m going back (to school) next week.’”

For night school students who started last fall and are some 15 weeks into their course, Zuccato said the college is working with the ministry to see if the requirements for completion can be reduced.

When the pandemic first shut down schools last winter, some of St. Clair’s courses switched to online delivery allowing students to complete their studies.

Students in blended programs featuring online learning and in-person labs have been allowed to continue their studies during lockdown with certain heightened safety protocols.

Cloth masks are no longer allowed on campus. All students and staff must wear a three-ply, Level 1 protective mask and either safety glasses, goggles or a face shield anywhere two metres of distancing can’t be ensured.

# Business Excellence Awards rescheduled

Windsor Star – Jan. 28, 2021



Marlene Corey, right, recipient of the 2020 Athena Leadership Award, is pictured with St. Clair College president Patti France, who won the award in 2017, in this 2020 file photo. Photo by Submitted /Windsor Star

The Windsor Business Excellence Awards has traded the mantra of the show must go on to the show will go on in announcing Wednesday new dates for its 30<sup>th</sup> annual edition.

The awards were postponed last year due to the COVID-19 pandemic, but have been rescheduled for 7:30 p.m. May 20 at St. Clair College's Centre for the Arts.

"We're in extraordinary times that continues to bring hardships to many businesses," said Jason Ilijanic, past chair of the Windsor-Essex Regional Chamber of Commerce.

"The Business Excellence Awards has been a longstanding event and tradition. It's the premier business event in Windsor-Essex — the business Oscars.

"In order to foster and celebrate a vibrant community, recognizing and celebrating businesses and organizations for their achievements only furthers support for them. It's absolutely critical we continue on with this tradition despite having to do it in a different form."

The awards will honour those 2020 winners and finalists that were selected but never announced.

For a complete list of the nominees in each category visit:

[windsor Essexchamber.org/2020-business-excellence-awards](https://windsor Essexchamber.org/2020-business-excellence-awards).

The previously announced winner of the 2020 Athena Leadership Award was Marlene Corey while Farrow, a customs and logistics service company, received the Believe Windsor Essex Award.

Though there won't be the usual live audience of a 1,000 people in the Chrysler Theatre, the awards will be broadcast live by Cogeco TV for the first time. The show will also be available by live stream on YourTV Windsor for those purchasing ticket packages.

The broadcast begins at 7 p.m. and will be repeated by Cogeco.

“We’ll have a smaller live audience, the size of which will be determined by the (Windsor-Essex County) Health Unit’s restrictions at the time of the show,” said Jason Toner, BEA Committee chair.

“The three finalists in each (of the 10) categories, sponsors and some other dignitaries will be in the audience.”



Romeo Girardo, left, and Walter Pizzolitto of Farrow are photographed on Jan. 15, 2020, after Farrow was named the winner of Believe Windsor Essex Award during 2020 Business Excellence Awards new conference. Photo by Nick Brancaccio /Windsor Star

Access to the live stream broadcast will be part of a new BEA ticket package announced Wednesday during the virtual press conference.

The package also includes a dinner voucher redeemable at a selection of local restaurants and a gift bag of goodies provided by sponsors and local artisans. An official program for the event will also be part of the gift bag.

The new ticket packages are available on the Windsor-Essex Regional Chamber of Commerce website ([windsorsexchamber.org](http://windsorsexchamber.org)) beginning March 1.

Those holding tickets from last year’s postponed event will be contacted shortly about the new arrangements.

Toner said reconfiguring a show that could be held during the pandemic while still achieving the goals of the BEA has proven challenging.

“One of our biggest challenges was keeping the integrity of the finalists and the integrity of the awards and what the finalists received,” Toner said.

“We felt the most important part was doing a live broadcast and something in person. We spent many months going over scenarios.

“It’s still a challenge because we still don’t know what restrictions will be in place at that time. We’re looking at how can we maximize the number of people in the facility or how can we rotate shifts of people that’s safe but still put on an awards show of the calibre we’re used to showcasing for 1,000 people in person.”

# Windsor could be 'automobility capital of Canada': Economic diversification report

CTV Windsor News - Friday, January 29, 2021



Windsor city hall in Windsor, Ont., on March 25, 2020. (Rich Garton / CTV Windsor)

WINDSOR, ONT. -- A new, comprehensive [economic diversification report](#) is touting Windsor as a place where the 'automobility' sector can thrive, along with a handful of other prospects the city should consider to help diversify its economy.

The report was commissioned by the mayor's office with the blessing of city council. United Kingdom-based consulting firm 'PublicFirst' authored the 120-page study, which through in-depth analysis, outlines strategies and recommendations for driving Windsor's economy into the future.

"We're people who have spent a lot of time looking at other post-industrial cities around the world, and we have a sense of what has worked, and hasn't worked," says one of the study's primary authors, Rachel Wolf.

While the subject of economic diversification isn't new, the conversation was thrust into the forefront by Windsor Mayor Drew Dilkens in 2018, shortly after General Motors announced it was pulling out of Oshawa. Dilkens indicated in his state of the city address that Windsor shouldn't rely solely on automotive manufacturing to bolster its economy

"We need to triple our efforts on the economic development front to fast track the diversification of our economy," Dilkens said the night council was sworn in on Dec. 3, 2018.

Since then, it's been Dilkens' stated goal to substantially move the needle on diversification efforts, starting with the consultants' report.

The strategy is called "Windsor Works" and it's based around four main pillars — location, infrastructure, the future economy and talent.

"Our view on Windsor is it's going to continue to be a place where things get made and things that get made brilliantly," Wolf tells CTV News. "It can also be a place where other sectors and other kinds of companies grow and thrive."

The location strategy looks to build stronger ties with Detroit through more economic partnerships and cross-border business relationships. The report also emphasizes the importance of rebuilding Windsor's reputation as an attractive place to live, work and play.



“All of these things are happening a little bit, they just need to happen in a big way and in a concerted and strategic way,” says Wolf.

The report suggests Windsor can capitalize on massive infrastructure projects like the Gordie Howe International Bridge and acute care hospital by attracting tech start-ups and research centres around healthcare and cross-border sectors.

The report also suggests — post-COVID — hosting an annual 21st century border conference to showcase the bridge to the world and build a reputation as a community that can build a centre of excellence around its attributes.

“It’s a question of whether the city wants to put itself on the map to say look, if you’re interested in the challenges and opportunities that come from data and the border, Windsor’s the place to come,” says another co-author, Blair Gibbs.

As for the future economy, the report suggests Windsor builds on its automotive roots by embracing the idea of going after technology, testing and research of autonomous components.

It also suggests Windsor establish the first ramp-up factory for electric and autonomous vehicles, and signal to upper levels of government that it would like to be considered a priority area for battery production by 2025.

“These things are all part of that future auto sector, which we think the city and it’s partners should make the goal,” says Gibbs. “Windsor should be the home of Canada’s future auto sector.”

Most importantly, Wolf says any strategy pursued by council will need full buy-in. To that end, the group is recommending a “Windsor Talent Steering Committee” — made up by mayor Dilkens, the leaders at Windsor’s post-secondary institutions, and private business representatives, with a goal of ensuring the skills and training delivered at the University of Windsor and St. Clair College match future opportunities.

“Talent is foundational to everything and we’re not going to get the companies you want, the sectors you want, the growth you want without talented people being trained in Windsor and wanting to come to Windsor,” Wolf says.

The report, will go to council on Feb. 8, 2021 for a special, single-issue meeting.

“We’re here to advise and they must decide,” says Gibbs. “But I think without a strategy and without a plan a lot of these good ideas won’t actually happen. So we need that leadership from the council to decide if this analysis is a fair one.”

# Saints Add Pair From Manitoba

AM800 CKLW – February 1, 2021



Paul Francisco - Jacob Macalalad (photo courtesy of Saints Athletics)

The St. Clair College Men's Basketball team spread their recruiting net west to Manitoba producing a pair of backcourt commitments from Winnipeg in preparation for the 2021-22 season.

6'2" guard Paul Francisco was a 2017 Manitoba Provincial Champion for Kelvin High School (Winnipeg, MB) before spending a year at Athol Murray College of Notre Dame (Wilcox, SK). Francisco was named an Adidas Top 40 Allstar in 2017 after earning several all-star tournament selections.

5'9" guard Jacob Macalalad was a regional and provincial all-star selection for Maples Collegiate (Winnipeg, MB) in addition to earning his team's Most Outstanding Player Award along with being named the school's Varsity Athlete of the Year. Macalalad also spent a year at Athol Murray College of Notre Dame Prep (Wilcox, SK).

Both Francisco and Macalalad plan to study in St. Clair's Fitness and Health Promotion program academically.

# Windsor company among winners of PPE national supply challenge

Windsor Star - Feb 02, 2021



"Getting great feedback." Andrew Glover, co-owner of Harbour Technologies, displays some of the company's N95 masks at the Windsor business on Jan. 27, 2021. Photo by Dan Janisse /Windsor Star

Windsor's Harbour Technologies and its British Columbia partner Novo Textile Company are among the 12 national winners of the Next Generation Manufacturing Canada's Strategic Supply Challenge for their development of Made in Canada protective gear used in the pandemic fight.

The partners developed the first Canadian-made N95/PFE95 and N99/PFE99 masks and the automated machinery to produce the cup-shaped respirators. With the win, the local firm gains access to over \$1 million in support to further develop its concepts.

"It's a validation of the hard work of our employees and our great suppliers to be awarded this," said Andrew Glover, who co-owns Harbour Technologies with his brother David.

"It will allow us to go the extra mile in ensuring what we produce at the very highest echelon of technology. It helps give us the ability to invest in the best components, software and engineering."

Glover said the funding will also be used for some research with the University of Windsor in the area of quality control.

In total, Next Generation will offer over \$27 million in support to the winning projects.

Next Generation is the industry-led organization behind Canada's Advanced Manufacturing Supercluster.

"These projects are not simply investments in products to address the pandemic," NGen CEO Jayson Myers said in a news release.

"They are investments in advanced manufacturing processes and technologies that will help meet the immediate needs created by COVID-19, while also developing a sustainable, globally competitive and cost-effective domestic supply."



Harbour Technologies co-owner Andrew Glover displays a medical gown at the Windsor business on Jan. 27, 2021. Photo by Dan Janisse /Windsor Star

Winning projects were selected based on critical needs, long-term viability and the ability of manufacturers to produce products that are safe for use and meet required product and production quality standards.

Glover said the partnership with Novo Textiles has resulted in a PPE plant conversion in Coquitlam, B.C., and Harbour Technologies opening a new PPE plant in Oldcastle.

Currently, there are seven employees at the local facility, but more will be needed as new production lines are added.

The Oldcastle plant has already produced over one million N95 masks, half of which went for local use, since going into production in November. The plant will ultimately be capable of producing 2.25 million N95 masks per month. It will also soon be producing Level 3 surgical masks and surgical gowns.

“What differentiated our product was we’re producing equipment and the automated machinery lines to produce the most-in-demand piece of PPE — the cup N95 mask,” Glover said.

“Our mask has a higher sealability, better materials and geometric properties. It fits more faces.”

It was from lessons learned from our work in the automotive industry

Glover said the companies studied the products on the market, most coming from overseas, and looked to improve on their weaknesses and use new materials to produce the highest quality equipment.

“The ear loops always break on the imported KN95 masks,” Glover said.

“We’ve been getting great feedback from those using our mask. People are telling us they’ve never had a mask they could wear all day without the ear loops snapping.”

Glover added the same approach is being used in producing their ATMIS Sphere plastic face shields, which should hit the market in six weeks.

The ATMIS Sphere shield is reusable, can be put in the dishwasher for cleaning and is protective like safety glasses. It’ll also have a removable nosepiece for those who wear glasses and the plastic material resists fogging.



A fixture that is involved in the production of N95 face masks is shown at Harbour Technologies in Windsor last Wednesday. Photo by Dan Janisse /Windsor Star

Glover said because of their patented automated production line technology, their price points are competitive with imports.

“It was from lessons learned from our work in the automotive industry,” Glover said.

“The automotive industry’s demand for high volume, high quality and repeatability give us an advantage in PPE production. It’s made the return on investment for the machines very quick.”

Glover added the whole project has extensive Windsor roots as they leaned heavily on their suppliers for help.

Among the key local contributors were Telesonic Canada, Proax Technologies, ElectroZad, DuroByte, Klassen Custom Fabrication, St. Clair College and Five X Machining.

“We asked a lot of things of our suppliers, really put them under stress,” Glover said.

“They too share in this award.”

## [Serena Ryder makes virtual visit to the college](#)

Algonquin Times - Feb. 3, 2021



Ryder, born in Toronto, is a singer-songwriter and mental health and wellness advocate.

Serena Ryder, a Juno-Award winning artist, made a virtual visit to Algonquin College on Jan. 28 to speak about her journey to mental wellness, while giving a live exclusive performance of her new single.

Approximately 300 students from Algonquin, Collège La Cité and St. Clair College, safely from their homes, took part in the event held on Bell Let's Talk Day.

Ryder, born in Toronto, is a singer-songwriter and mental health and wellness advocate. She spent the afternoon, through Zoom, sharing her journey of mental wellness. Ryder performed an acoustic version of her song "What I Wouldn't Do" and an exclusive performance of her new single called "Better Now."

Speaking to an engaged audience, Ryder openly shared her journey. She spoke about the feelings of hopelessness while experiencing depression and anxiety. "I used to have panic attacks and I just remember the feeling of 'I'm by myself in this,'" she said.

Ryder also talked about how music has helped her along her way to mental wellness and the changes she has made to better herself.

"There's a lot of different things I've been able to do to get to the point where I'm at now," she said. "Like, I get really good sleep, I eat really well, I no longer drink at all. Alcohol is not really an option for me."

Allison Barnes, the Students' Association events programmer has worked with Ryder in the past.

"She is a great speaker and can add her music behind it which I find helps with the engagement of the event," said Barnes. "She has been someone I have looked up to, so I wanted others to experience what she has to offer."

Meg Fraser, a staff member at the college working in the AC Hub as a communications and web officer for student support services, spent the day as a moderator for the event and interviewed Ryder. For Fraser, this event was a "great experience."

"I love facilitating events in general," she says. "It's a lot of fun. I am a Serena Ryder fan, and I am also passionate about mental health, so saying 'yes' to this opportunity was a no-brainer for me."

Fraser says that speaking out as Ryder does, can help reduce the stigma around mental illness.

"Serena sharing her story so openly allows others to feel like they are not alone and that it is okay to talk about what they're going through," she said.

Algonquin College does offer services for students who are in need of support. For more info, please visit <https://www.algonquincollege.com/studentsupportservices/mental-health/>

# Windsor filmmaker's field hospital doc set to premiere

## 'Dispatches from a Field Hospital' examines the pandemic through the St. Clair field hospital

CBC News · Feb 04, 2021



Matt Gallagher has to physically distance from his mother while shooting her for his documentary. He's pictured here on his mom's front lawn, where he shoots video of her through an open window.

Local filmmaker Matt Gallagher is putting the finishing touches on his documentary, "Dispatches from a Field Hospital", which is set to premiere on TVO on March 16.

The doc takes a unique approach to examining the COVID-19 pandemic — it showcases correspondence between patients at the St. Clair College SportsPlex field hospital and their loved ones.

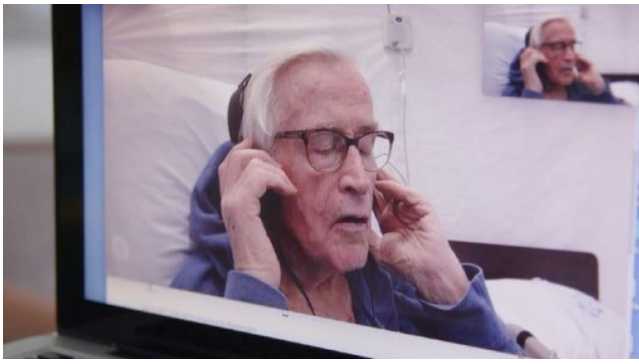
Windsor Regional Hospital set up the field hospital in April of 2020 to treat COVID-19 patients. The last patients were discharged in June.

Gallagher initially wanted to shoot a doc from inside the hospital. He then had the idea to explore the pandemic through "dispatches" — conversations the field hospital patients had by phone and through iPads.

"With documentaries, access is everything, and so you're always trying to figure out the best way to tell a story," Gallagher told *Windsor Morning* host Tony Doucette Thursday.

"I started to understand that there's another way to tell this story, and that's when [I had] the idea of telling the story through these dispatches, through all the the communications that were coming out of that field hospital from patients to their loved ones on the outside."

Gallagher had wanted to do a documentary on the field hospital since it opened. What he didn't expect was that the project would become a deeply personal one — his father, Morrie Gallagher, tested positive for COVID-19 and was transferred to the field hospital soon after it opened. He was one of 50 patients transferred to the hospital from Heron Terrace long-term care home in Windsor.



Morrie Gallagher, Matt Gallagher's father, at the St. Clair College field hospital. (Border City Pictures Inc.)

That means his parents, and in particular their phone conversations, have a starring role in his film. But the pandemic meant that Gallagher and his team could not film in a conventional way.

"We couldn't film in people's homes. We couldn't have any contact with them, so we had a rule — a strict production rule — where we had to change the way we made a film," he said. "So a lot of the filming that I did, with my mother in particular, was filmed through the front windows of her house."

Four other families and their conversations with patients, all of whom were also residents of Heron Terrace, are featured in the documentary.

## The importance of touch

Gallagher says through these conversations, different themes emerged — in particular, touch.

"These dispatches from the field hospital, all these communications through iPad and through the phone, it was great to sort of be able to see your loved ones. But what can't be replaced is this touch," Gallagher said.

"And so touch is a very prominent theme in the documentary. I mean, everyone I spoke to talked about it."

## Revisiting the hospital

The families aren't the only characters in the documentary. Once patients left the hospital in June, Gallagher also had the opportunity to interview staff in the empty complex.



The St. Clair College SportsPlex field hospital. (Submitted by Windsor Regional Hospital)

Gallagher said talking to the staff in a place where they had spent months taking care of patients created a powerful moment.

"Right from the doctors to the nurses to even the guy who did the housekeeping," Gallagher said. "This documentary is about all these communications, but it was the staff who made it happen."

Gallagher says his father, who has dementia, is now back at Heron Terrace, and Gallagher's mother is now able to see him as an essential caregiver.



# Community expresses disappointment at radio layoff of Steve Bell after 41 years

Windsor Star - Feb 05, 2021



Windsor's mayor, others express disappointment with Bell Media decision to lay off local radio personality Steve Bell. Shown here on Feb. 4, 2021, is the Bell building where AM800 is broadcast.

An announcement this week that local radio personality Steve Bell was being let go from his job as sports director at AM800 after 41 years has left many people in the community upset.

Bell Media began announcing Monday that over 200 employees were being let go at radio and television stations across Ontario and Quebec under what the company has called “streamlined operating structures.”

The largest cuts were in the Toronto and Montreal media markets.

But Bell in Windsor was also on the list, including one person in the promotions department at AM800 radio station.

Bell, 63, will receive severance payment. His job as sports director at the radio station was a non-union position.

He declined on Thursday to speak about the decision.

But several community leaders expressed disappointment at the news, including Mayor Drew Dilkens who through social media asked Bell Media to reconsider the decision. Dilkens worked at the radio station himself for five years during his high school and university days.

“I know Steve on a personal level,” he said. “I know what he is like when he is not on the radio and he is genuinely a great guy.

“He has been a part of the morning show at AM800 for his 41 years and is a radio institution in Windsor-Essex. When I heard Steve was being let go I couldn’t believe it.

“I understand the pressure to find savings, but there is a right way to treat people after 41 years. Not even letting him say farewell, and the way they handled this, is a slap in the face. He will certainly be missed on the airwaves.”

A guy everyone in Windsor-Essex likes. He is just a good person

St. Clair College vice-president John Fairley, who has worked alongside Bell at countless local fundraising and charity events, also was dismayed by the news.

“There are not many people in the community, whether its fundraisers, golf tournaments or charity dinners, where you can put them on stage and they are so recognizable, well-liked and someone everyone can connect with. Steve is one of those people.

“He is a guy everyone in Windsor-Essex likes. He is just a good person.”

Fairley noted how Bell — who has also handled pre-game and play-by-play duties with the Windsor Spitfires over the years — constantly shows up to make appearances at St. Clair and other local amateur sporting events.

“But Steve is so much more than just sports,” he said. “He always is there to help with fundraising events and will M.C. or take the mic for five or 10 minutes and will do anything to help. It’s hard to find people like that. You are thankful to have people like that.

“So, when something like this happens, you feel sad for that person.”

Bell Media’s holdings include the CTV television network, several specialty TV channels and radio stations.

The widespread media layoffs started to be handed out just a couple of days after Bell Media’s annual “Let’s Talk” fundraising campaign to support mental health initiatives which this year raised nearly \$8 million, according to the company.

A spokesman for Bell Media on Thursday expressed gratitude for Bell’s efforts, but indicated the decision was part of changes being made at the local radio station.

“We’re aligning our format at Windsor radio with that of similar Bell Media stations and Steve is departing with our sincere thanks for his contributions to the company and the Windsor community,” director of communications Marc Choma said in an emailed response.

“To stay ahead in an evolving media industry, marked by changing consumer tastes, new viewing and listening options and growing competition from major international players, we are streamlining the overall organization and focusing investment on content creation and the development of new streaming and other delivery platforms.”

In 2019, Bell Media offered buyout packages to its senior employees. Among those at AM800 to take advantage at that time were former talk show host Lynn Martin, news reporter Peter Langille and morning show news anchor Rob Shervill.

Shervill also expressed disappointment on Twitter on the company’s decision regarding Bell.

“I sat beside @Beller800 for nearly 30 years. Along with his incredible sports knowledge, he knows his music! Many a morning was spent trying to ‘stump the Beller,’ usually unsuccessfully! His absence from the airwaves is a huge loss for Windsor-Essex. #bringbackbeller.”

# Chili Fest fundraiser scheduled with pick-up orders available

Windsor Star - Feb 06, 2021



No crowds this year. Windsor firefighter Bill Hopkins, left, serves up chili to Mary Ann Dafoe, and Karen Hodgson during the Windsor Firefighters Annual Chilifest held at the St. Clair Centre for the Arts on Nov. 13, 2015. Photo by Jason Kryk /Windsor Star

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The green light has been given for the Windsor Professional Firefighters Benefit Fund to hold their annual Chili Fest despite the ongoing COVID-19 pandemic.

This year's event will be staged and supported by the St. Clair College Centre for the Arts and the Alumni Association.

The fundraising event will allow for a pickup of all chili orders and will take place between Feb. 22 and Feb. 26 at the St. Clair College Centre for the Arts.

For every bowl of chili sold, a portion will be donated to the Windsor Professional Firefighters Benefit Fund, which in turn handed over to Kids First Programs at Windsor Family Homes & Community Partnerships.

“Unfortunately, in 2020 we were unable to hold our annual Chili Fest,” said Jeremy Soulliere, a Windsor firefighter and event organizer. “We are incredibly happy to be partnered with St. Clair College this year. To be able to support an agency like Windsor Family Homes and their Kids First Programs and continue the tradition of Chili Fest is very exciting.”

Orders can be placed and pickup times arranged between now and Feb. 25 by calling 519-252-8311 ext. 4651.

# Stakeholders Come Together to Discuss Windsor's Economic Future

AM800 CKLW - Monday, February 8th 2021



(AM800 file photo)

The future of Windsor's economy will be the focus of a special meeting of council.

Eighteen delegations are set to hear the city's economic development strategy Monday morning. Community leaders in the education, commerce, community planning, healthcare, manufacturing, tech and tourism sectors will be on hand to provide feedback.

WEtech Alliance President and CEO Yvonne Pillon expects the focus to be on collaboration.

"So many partners, specifically, in economic development, St. Clair College, the University of Windsor, are doing great things," she says. "I think the urgency or message will be having a coherent strategy that everyone can follow."

Pillon plans to stress the need to develop the tech industry, to keep the region's best and brightest in Windsor.

"I look at it as, what is the opportunity cost with every student that graduates and leaves the region or every start up that leaves the region," she added.

She says Windsor can still diversify its economy and embrace its automotive roots.

"There is this collision between two industries, which amplifies a need to build up our tech ecosystem to support and collaborate with our manufacturers to design and build the car of the future," she says.

The special meeting of council begins its livestream Monday at 11 a.m.

# St. Clair women's basketball team continues to add size with addition of Smrke

Windsor Star - Feb 10, 2021



St. Clair basketball recruit Grace Smrke. Image courtesy of the Lo-Ellen Park Prep school / Windsor Star jpg

In an effort to add more balance to the lineup, St. Clair College Saints' head women's basketball coach Any Kiss continues to add size to the roster in recruiting.

The latest addition for Kiss is the commitment by 5-foot-11 forward Grace Smrke for the 2021-22 season.

"We want a more balanced team," Kiss said. "Instead of being guard dominated and guard oriented, we're going to play more a style where we play out of the high post a little. We want kids that can play physical in the paint and set the screen."

The 17-year-old Smrke is product of Sudbury Lo-Ellen Park high school and played in the Ontario Scholarship Basketball Association the past three seasons. She earned a Northern Ontario Secondary School Athletics championship in 2017 and won a silver medal with her JUEL prep team.

"The OSBA league is the highest caliber league for kids in Ontario," Kiss said. "She's definitely going to be an effective player in our league."

Smrke had been looking at Laurentian University when she learned about St. Clair's Pre-Service Firefighter Education and Training program.

"Originally, I didn't want to leave Sudbury and was going to go to Laurentian and then I thought about what I wanted to do," Smrke said. "Honestly, it was a mix of athletics and academics. I wanted someone with a firefighting program and, after talking with the coach and director, I had a really good feel about St. Clair."

While her height will be an asset on a team that has relied heavily on its guards in winning back-to-back OCAA silver medals, Smrke has some ball handling skills.

"I've been playing since I was seven, but when I started I was one of the shorter players and was a point guard," Smrke said. "I've kind of played every position."

As she's gotten older, Smrke admits she likes playing inside and doing battle for the ball.

"I'd say I'm more a defensive player," Smrke said. "I like guarding post more than the perimeter and banging around a little."

Kiss has now added four recruits with size in 5-foot-10 Selina Shaw, 5-foot-11 Gabi Whiteye, 6-foot-2 Jessica Paolini and Smrke.

"It's not just the offensive end, but the defensive end, too, that you have balance," Kiss said. "(Smrke) is a fantastic addition to this group. We're excited about adding her and she has the potential to be a starting player."

# Jarvis: The importance of human capital

Windsor Star - Feb 12, 2021



A Grade 5-6 split class is seen at Marlborough elementary school in this 2017 file photo. The path to a prosperous future for Windsor starts with focusing on education, says Windsor Star columnist Anne Jarvis.

Detroit won't save Windsor, though our proximity to a major, cosmopolitan city is an incalculable advantage.

The electric vehicles we'll build at the Windsor Assembly Plant and the new hospital and bridge — none of these things alone will save Windsor, but they have huge potential.

Big cheques from senior governments won't save us, either, though we'll need the help.

People — their smarts, skills, creativity and ambition — that's where Windsor's future lies. The people and the kind of community we cultivate, that's what matters. Are we enterprising, innovative and vibrant? Are we a place where people want to live? Is there opportunity for everyone?

And all of this is up to us. We can't do it alone. But we have to drive the change.

Whatever you think about hiring consultants from the UK to tell us how to diversify and grow our economy, their report, [Windsor Works](#), gets the core message right.

Have we heard it all before? Oh yeah, ad nauseam, from progressive thinkers who already get it. But this report hammers it home for everyone else who still thinks cities are only about roads and sewers.

Talent, both retaining and attracting it, is “the single most critical factor,” the authors from consultants Public First write.

The most successful “rust belt turnarounds” are based on research, development and innovation, in short, ideas and very advanced skills. This human or intellectual capital, or shortage of it, is Windsor's biggest weakness, we're told bluntly.

While civic pride and hometown loyalty abound here, we're suffering “brain drain.” For every two people with a university degree who moved here between 2011 and 2016, three left. Coun. Fabio Costante watched his friends and fellow University of Windsor graduates leave for Toronto for opportunity. We need to reverse that.

How? Talent is “inextricably linked” to the kind of city we build, the authors write.

If Windsor wants to improve its research and development and the number of start-ups it attracts, it needs to be a place where young professionals want to live. It's fine to attract retirees and others who like the lower cost of living, “but it's not sufficient.

“Fast-growing companies are fuelled by graduate talent so young professionals in their twenties need to find Windsor appealing, too.”

It’s about basic infrastructure like housing and transit. It’s also about “civic infrastructure,” the amenities and attractions that make a city a vibrant and enjoyable place to live, from the bike paths we’re building to the new library we’re planning. And when you attract talent, that talent attracts business and investment. As the authors note, that’s why Amazon chose Virginia for its second headquarters, because of the talent in its workforce.

“Without a thriving downtown and amenities, Windsor will find it more challenging to attract and retain new talent,” they conclude.

But, as we know, we have a bad rep. There is a “gulf,” as the authors put it, between how we see Windsor and how others see it.

Windsor ranked last in appeal among four other Southern Ontario cities — Toronto, London, Kitchener and Hamilton — in a survey for the report. That view crossed demographics. And the more educated respondents were, the worse they saw Windsor.

The one factor we excelled in was cost of living. But people want more.

“The takeaway is that people are willing to overlook the cost of living in order to live in areas with strong cultural appeals and a strong local economy,” the authors write.

Some of what outsiders think about Windsor is inaccurate and unfair. But some of it is because we have real problems, like downtown.

But in stressing talent and place-making, this report falls short on a critical point: poverty, substance abuse and homelessness. It wasn’t part of the study’s scope. Investors downtown don’t want to see people sleeping in alleys and panhandling on corners. But more importantly, this is about lost human potential.

The high number of children living in poverty in Windsor means a swathe of our future talent may never be realized because they can’t overcome the disadvantages they face. Everyone should get a chance at the opportunity and prosperity.

“I really think education is the pathway forward here,” Mayor Drew Dilkens said Monday, as council endorsed the report.

I think he’s right. The report talks a lot about the role of St. Clair College and the University of Windsor. But public school students here have long scored below the Ontario average on standardized tests, and our kids’ participation in post-secondary education has long lagged the province. We need to cultivate a culture of encouragement and support for learning and achievement that starts in kindergarten and prepares kids for post-secondary education. Whatever it takes to get kids there, we need to do it.

# Annual Polar Plunge Goes Virtual

[AM800 CKLW](#) - Monday, February 15th 2021



AM800 file photo

The annual Polar Plunge has gone virtual.

St. Clair College is joining law enforcement organizations throughout Windsor-Essex to raise money for Special Olympics Ontario for the entire month of February.

The event usually sees participants come together to take the plunge, but Windsor Police Service's Adam Young says that can't happen during the pandemic.

"We're going to try and do the same type of event in a COVID-19 friendly environment," he says. "We're asking people to register at [www.polarplunge.ca](http://www.polarplunge.ca) and videotape themselves plunging and being creative about it as long as they're safe."

He says submissions are already rolling in.

"People have dumped water on themselves. People have sat in the bathtub. Any which way they can to stay with the theme of the Polar Plunge while raising money and awareness for Special Olympics Ontario," he added.

Young says this year's fundraising goal is \$100,000, and according to [the event's website](#), nearly \$120,000 has been raised as of Sunday night.

"I'm shocked at how fast that we're raising money," he says. "It just shows the kindness, support and caring of the community."

Young says St. Clair College has stepped up once again by offering a \$500 bursary towards enrollment for Grade 12 students who take the plunge.

When factoring in the current donations, the event has raised more than \$400,000 since 2015.

[Visit www.polarplunge.ca for full details on how to participate.](http://www.polarplunge.ca)



# Windsor-Essex digging out after heavy snowfall

## OPP say they've responded to more than 20 collisions since Monday

CBC News · Feb 16, 2021



According to Environment Canada, Windsor-Essex saw around 20 centimetres of snow by the end of the storm.

Residents are being encouraged to stay home if they can as Windsor-Essex digs itself out from a massive snowfall that has led to nearly two dozen collisions.

In an email, the Ontario Provincial Police (OPP) told CBC News that there have been more than 20 collisions throughout the county, with the majority taking place between 6 p.m. Monday and 1 p.m. Tuesday. Some of these have been a vehicle that "has slid off the road or into a fixed object," police said.

In a tweet Tuesday afternoon, the OPP said they were dealing with "multiple collisions", particularly on Highway 401's eastbound and westbound lanes near Cousineau Road in the LaSalle area.

About an hour later, police said the scene was cleared.

Windsor police say they also dealt with a number of collisions in the city over the last 24 hours, with 23 non-injury related accidents and two-dozen "assist motorists" incidents where police say people slid into ditches or got stuck.

The region, along with other parts of southern Ontario, was placed under a snowfall warning on Monday as the forecast called for 15 to 25 centimetres of snow.

In total, Environment Canada said the region received about 20 cm of snow. It's unknown whether the accumulation sets a record as the agency doesn't have a breakdown for how much of the snow fell Monday versus Tuesday.

But Environment Canada said considering the record set Feb. 15, 1980 is 9 cm, it's "likely" that the region broke that record.

Windsor Mayor Drew Dilkens said snowplows were out in "full force" Tuesday morning.

Main roads in the region are expected to be plowed by 5 p.m., but it could take up to 36 hours to clear residential streets.

"If you can, please #StayHome. If driving, stay alert, slow down, leave room for the plows [and] be safe!," Dilkens tweeted.

School buses were cancelled on Tuesday morning because of road conditions in Windsor-Essex, as well as Chatham-Kent and Sarnia-Lambton.

For the English public school board in Windsor-Essex, the cancellation of buses meant secondary students switched to online learning. Elementary schools were open for in-class learning.

Schools in the English Catholic school board remained open.



Windsor-Essex was hit with a significant snowfall that started on Monday. (Sanjay Maru/CBC)

St. Clair College has cancelled all in-person classes, but online learning is going ahead.

The University of Windsor says it will remain open, but activity on campus will be limited.

In Chatham-Kent, drivers are being asked to remove their vehicles from the streets for 72 hours to help with snow-clearing operations.

In Sarnia, the city declared a "significant weather event" and also asked the public not to park on the streets while they are being plowed.

More snow is in the forecast for later this week as temperatures slowly start to rise, according to Environment Canada.

# College Announces Plans For Spring / Summer And Fall

[windsoriteDOTca News Staff](#) - Tuesday February 16th, 2021



St. Clair College has announced their plans for spring/summer and fall semesters to students last week.

In an email to students, president Patricia France said that the Spring/Summer semester will be delivered in an online or hybrid manner.

“As continuing health-and-safety regulations and procedures are followed, and as anti-viral vaccinations are made more widely available, the College awaits the day – as do you – when we can more fully emerge from the pandemic and return to all aspects of our formerly “normal” lives,” said France.

France said she hopes that the scenario of “back-to-school, live and in-person” will be a reality at the outset of the Fall 2021 semester in September.

“Like you, I am hopeful to see that wonderful atmosphere restored at St. Clair by late-Summer,” her email said.

# Duncan new head coach of Saints' baseball team after Cooper steps aside

Windsor Star - Feb 16, 2021



Former St. Clair Saints player Roberto Duncan, pictured, is taking over as head coach of the team from Dave Cooper.

Roberto Duncan knows he is replacing a legend in the dugout as the new head coach of the St. Clair Saints' varsity baseball team.

The 27-year-old Duncan, who had been an assistant coach with the team, assumed the new role on Tuesday when the school announced that Cooper was stepping down after nine seasons.

"I've been talking to Coop for a while," Duncan said. "I remember during the summer we had a few conversations while fishing. He was telling me how he was enjoying having some extra time with his family. He told me I would be the right person to take over the team and I took it with pride."

Cooper is not completely stepping out of the picture. He will continue on as manager of the St. Clair Green Giants in the Great Lakes Collegiate Summer League and will act in an advisory role for the Saints' varsity squad.

"Coop will be my mentor whenever I need advice," Duncan said. "He's still there for baseball."

"Trying to match him is going to be hard, but I'm going to try my best. Everyone on my staff is going to be a key part to the success of the program."

Cooper amassed a 124-22 regular-season record with the Saints and a 46-11 record in the playoffs. He was named OCAA coach-of-the-year on three occasions and 22 of his players were named league all-stars.

"We cannot thank Dave enough for his nine years of incredible success with the Saints," Ron Seguin, who is vice-president of international relations, campus development and student services at St. Clair, said in a release. "He made it possible for the Saints to be regarded as Canada's best collegiate program. Dave is an incredible baseball mind. No one is better when it comes to strategy and his work ethic is unmatched."

"We are thrilled Dave will continue to be involved in the college's baseball program and be a mentor to an impressive group of his alumni as they carry the St. Clair baseball tradition forward."

Duncan was part of that success while playing three seasons with the Saints and studying sports management.

A native of Panama, Duncan was signed by the Boston Red Sox when he was just 16 as an international free agent. He spent three seasons with the organization before being let go.

“When I got released from the Red Sox, it was like hitting rock bottom,” Duncan said. “Your dreams are drained.”

But Seguin and Saints coach Chico LaBute, who passed away in 2019, convinced Duncan to come to Windsor in 2015.

“I tried coming one semester and I loved it,” Duncan said. “I made a lot of friends the first time I came to Canada.”

He played a season with the Green Giants and has played with the Tecumseh Thunder senior team after graduating and moving over to coaching.

“It’s exciting,” said Duncan, who has an advanced coaching certificate from Major League Baseball. “If you had told me six years ago that this would happen, I would not have believed it.

“It’s a big challenge, but I feel I’m ready for it. I feel I have the baseball experience and the coaching experience.”

Duncan will have plenty of familiar faces on his staff to help smooth the transition. Tristan Bouchat, who played three seasons for the Saints and has spent the last three seasons as a coach, has been elevated to associate head coach.

Kyle Breitner, who pitched five seasons for the Saints, will return as pitching coach for a third season. Tecumseh’s Casey Boutette, who is also a former St. Clair player, returns for a fourth coaching season. LaSalle’s Eric Cunningham, who won three OCAA gold medals with the Saints, joins the staff along with former teammate Kevin Dion. Also joining the staff is Tecumseh’s Mitchell Prsa, who also played three seasons for the Saints.

“I’m very excited and happy with the staff,” said Duncan, who has applied for permanent residency in Canada. “We think it’s a great group and all coming from under Coop’s wing.

“I know we have a young team and a young coaching staff and I believe in the energy we’re going to bring.”

# Proposed city budget earmarks \$6M for diversification strategy

Windsor Star - Feb 17, 2021



Windsor has a strong manufacturing base, but the city is keen on taking steps to diversify its economy.

Two weeks after unanimously approving Windsor Works, council will deliberate Monday over a 2021 budget that includes \$6 million to begin implementing the ambitious economic diversification blueprint.

“I take from the vote and the length of the discussion (eight hours) that there is an investment in this and city council will move to get many of these things completed,” Mayor Drew Dilkens said Tuesday.

The Windsor Works report contains over 40 recommendations on strengthening and diversifying Windsor’s manufacturing-based economy.

U.K.-based consulting firm Public First’s proposed LIFT strategy stands for: Location (taking advantage of its proximity to Detroit to strengthen cross-border relationships and attract more Michigan businesses, workers, students and tourists); Infrastructure (making Windsor a better place to live and work, with an emphasis on reviving the downtown); Future Economy (maintaining the city’s existing automotive strengths by transitioning to electric vehicles); and Talent (attracting and retaining highly skilled, in-demand people).

What comes first?

“The quick answer is we don’t yet know,” said the mayor, pointing to the fact that administration has been directed to delve into Windsor Works and come up with an implementation plan, something that probably won’t return to council until May.

But the mayor wants to ensure there is money in the budget to take action as soon as the implementation plan is done. It should outline the “low-hanging fruit and early wins” that can be tackled right away, Dilkens said.

“What we heard in the report is immediate steps and actions are needed. We know and I know and everybody knows that you can have the best-laid plan put together, but if you don’t resource it properly it will fail.”

The budget contains \$550,000 in operating funds and \$500,000 in capital funds in 2021 for Windsor Works, followed by \$1 million in capital spending in 2022 and another \$1 million for capital outlays in 2023. There’s an additional \$3 million in capital penciled in for 2030, but Dilkens says the final price tag for full implementation is likely much larger.

“What we’ve done here is start with a modest amount both in operating and capital to say whatever comes back from administration in the next few months, we need to act.”

Probably one of the first outlays will be to hire someone to direct the plan at city hall. Windsor Works also calls for the creation of a committee to oversee things. It’s a project that can’t be handled as a side project by someone with other responsibilities, Dilkens said.

“The idea is to move forward in tangible ways that would start implementing the recommendations in the report. You will definitely need people to do that and I can see on the operational side that money (the \$550,000 in 2021) partially being used to hire people to move the plan forward.”

The heart of Windsor Works, the mayor said, is finding ways to match the needs of future and current employers with what is provided by the city’s educational institutions. He envisions the city, St. Clair College and the University of Windsor working together toward one common goal.

Dilkens insists he has no idea what recommendations should move ahead first. “I really truly want a thorough review by administration to say how do we do this in a sensible way.”

He said the money set aside for capital projects is likely a drop in the bucket compared to the total costs being recommended — everything from added bike lanes to themed neighbourhoods to improving the downtown to make the city a more liveable place where people want to live and work. The initial funding commitment, he said, is intended to give Windsor Works some traction starting in Year 1, he said.

“The right time to really zero in on the dollars and cents is once we get the implementation plan back from administration, saying if you want to do these five recommendations you’re going to need \$6 million in order to pull it off successfully.”

City hall leadership is currently in the midst of major change.

Chief administrative officer and longtime senior management team member Onorio Colucci is retiring in April and is being replaced by Town of Innisfil CAO Jason Reynar. Jan Wilson, the city’s parks and recreation czar, retires next month, and city engineer Mark Winterton is also retiring, though he’ll be coming back on a temporary contract, Dilkens said.

Administration is also involved in the vaccination rollout plan, which takes top priority.

“So there’s going to be a bit of a gap here,” the mayor said. “But we will get to this. My hope is May.”

# Transit's plan for east-west express route hits COVID speed bump

Windsor Star - Feb 18, 2021



Passenger Emile Seguin prepares to board Transit Windsor's Crosstown 2 at the East Windsor bus terminal on Wednesday, Feb. 17, 2021. Ridership is way down due to the pandemic, but Seguin says he takes the bus multiple times per day, just to get to and from work. Photo by Nick Brancaccio /Windsor Star

A budget battle is brewing over whether money-hemorrhaging Transit Windsor should start up an east-west express route to deliver east-end students to St. Clair College in one-quarter the two-hour time it currently takes.

“It’s quicker to drive your car to Fanshawe College in London than to take the bus to St. Clair,” Ward 9 Coun. Kieran McKenzie, who chairs the city’s transit advisory committee, said of that tortured trip involving multiple buses to get from East Windsor to the college. He is disappointed that the introduction of “Route 18” — part of Transit Windsor’s proposed 2021 budget that was recently recommended by two council committees — has been removed from the proposed City of Windsor operating budget that goes to council Monday.

McKenzie predicted there will be some “pointed discussion” by council members on Route 18, which he said is a critical “key element” of the Transit Master Plan to double hours of service and ridership over the next decade. Council approved the ambitious plan a year ago, just prior to the arrival of the COVID-19 pandemic which hammered ridership.

Running from Tecumseh Mall with a stop at Devonshire Mall before ending up at the college’s South Windsor campus, Route 18 will cost about \$500,000 extra per year. However, because it would only start in the fall when students likely return to in-class learning, the 2021 cost will be around one-third of that, said McKenzie.

“This is just straight-up filling a major gap.”

Ward 3 Coun. Rino Bortolin called the absence of Route 18 from the proposed budget a “glaring omission.”

But Mayor Drew Dilkens said 2021 is not the time to expand the transit system, whose ridership numbers are currently 14 per cent of what they were pre-pandemic. That has a profound effect on Transit Windsor’s bottom line.

Ridership down. Transit Windsor riders Emile Seguin, left, and Gene Locknick aboard Crosstown 2 bus at Transit Windsor’s Tecumseh Mall terminal on Wednesday. Both said they use the bus daily.



In 2019, before the pandemic, taxpayers paid \$13.6 million to subsidize the transit system. This year, the budget calls for \$21 million from taxpayers to offset the decline in ridership and fares, and added cost of personal protective equipment.

Last year, the entire system was shut down for a month. When it resumed, the number of riders allowed was reduced and bus rides were free because riders entered via the rear doors to lower the exposure risk between drivers and members of the public.

The city installed protective barriers last fall and began charging again, but the service remains reduced. It operates an “enhanced Saturday schedule,” which means less frequent buses.

Transit was one of the big extra pandemic-related expenses that led to a \$56-million deficit last year. Government grants, combined with internal mitigation efforts, cut the deficit to zero.

But now the city is facing a \$38-million deficit for 2021 due to the pandemic and is hoping for another government bailout, while proposing a bare-bones 2021 budget with a zero tax increase. Dilkens said a large part of the \$38-million deficit is due to transit.

“It’s very, very expensive and there’s no doubt any municipality that operates a transit system, including Windsor, will have a deficit at the end of this year that we will need the support from the federal and provincial governments to offset,” the mayor said.

For the 2021 budget, he said administration isn’t recommending anything that is simply “nice to have” during such a financially challenging time. And that includes Route 18.

“Listen, the route addition in the master plan is a good idea — doing it in 2021 is a bad idea,” he said. “I’m not sure spending half a million dollars to add a new route to a system that has 85-per-cent less users makes a lot of sense in 2021.

“It should be considered in 2022.”

Dilkens said the future ridership numbers remain uncertain. Even once everyone’s vaccinated, there may be some former riders who remain uneasy to resume riding the bus. He said the master plan provides a long-term road map for the future of transit, but COVID has brought a speed bump.

“And I’m hoping my council colleagues will remain committed to delivering zero in terms of a budget increase for residents in the city.”

McKenzie said while he recognizes ridership numbers are low, the current numbers are the result of the lockdown and stay-at-home order instituted in December. Prior to that, ridership numbers were steadily rising to about 30 per cent, he said. He expects more relaxing of the rules will result in rising ridership.

# New east-west student express approved as pilot partnership between city, college

Windsor Star - Feb 23, 2021



A Transit Windsor rider boards a nearly empty bus at Transit Windsor's Tecumseh Mall terminal Wednesday.

The City of Windsor and St. Clair College are hopping aboard a new east-west express bus route as a pilot project, to dramatically trim the two hours it currently takes to ride from east Windsor to the college's main campus.

Route 18 would start in September to coincide with the start of classes at the college's South Windsor campus. The 30-minute ride, running from Tecumseh Mall via E.C. Row Expressway to Devonshire Mall and then on to the college, is regarded as the key early component of the Transit Master Plan passed a year ago to double city bus service and ridership.

But it had been left out of the city council proposed 2021 operating budget due to dramatically reduced ridership in the time of COVID-19. During the most recent lockdown, the number of people taking the bus had dropped to 15 per cent of what it was before the start of the pandemic.

"Obviously, we're in a very challenging time," Mayor Drew Dilkens said Monday as he revealed a "compromise" solution to the dilemma of following through on Route 18 during a time of severely declining ridership.

"We are plowing millions of dollars into this system to keep it afloat because the revenue stream is way down and I appreciate this looks like we're digging more of a hole when we already have a big one."

With the partnership opportunity, I'm personally comfortable we can handle this in 2021

Last week, the mayor told the Star that while he favoured Route 18, the timing was bad. But over the weekend, he held discussions with college president Patti France, who is keen on having the route to serve her students. The college was willing to finance half the \$180,000 cost of a pilot project to test the popularity of Route 18 from the start of classes in September until the end of 2021, he said.



The City of Windsor and St. Clair College are hopping aboard a new east-west express bus route as a pilot project, to dramatically trim the two hours it currently takes to ride from east Windsor to the college's main campus. Shown here on Jan. 19, 2021, a Transit Windsor bus travels west along Wyandotte Street East.

The mayor said the college's student representative council is also passionately behind Route 18. The idea now is to promote the route, collect data on ridership, and use it as an enticement for college students considering the establishment of a universal bus pass for all students, similar to the UPass at the University of Windsor where all students pay about \$68 per semester. The UPass has led to rising ridership and increased frequency on multiple bus routes.

"With the partnership opportunity, I'm personally comfortable we can handle this in 2021," Dilkens said.

The annual cost of Route 18 is about \$550,000. The pilot project's \$180,000 cost reflects the cost of running it for four months.

Ward 1 Coun. Fred Francis, who was approached by France over the weekend and connected her with the mayor, credited the college president's intervention.

"This is a pretty good compromise," he said. Council approved the pilot project unanimously.

"I think it's a great decision we're making here today," said Ward 9 Coun. Kieran McKenzie, who chairs the city's transit advisory committee.

"I think it's important for us to remember we're just coming out of a lockdown," he said, predicting that ridership will start rising. "And certainly if school is going to resume in the fall there is going to be significant demand for this route."



# Financial Monitoring Report December 31, 2020

## Presentation to the Board of Governors February 23, 2021

# Table of Contents

- Income Statement for the Nine Months Ended December 31, 2020
- Capital Update at January 2021
- Recommendation

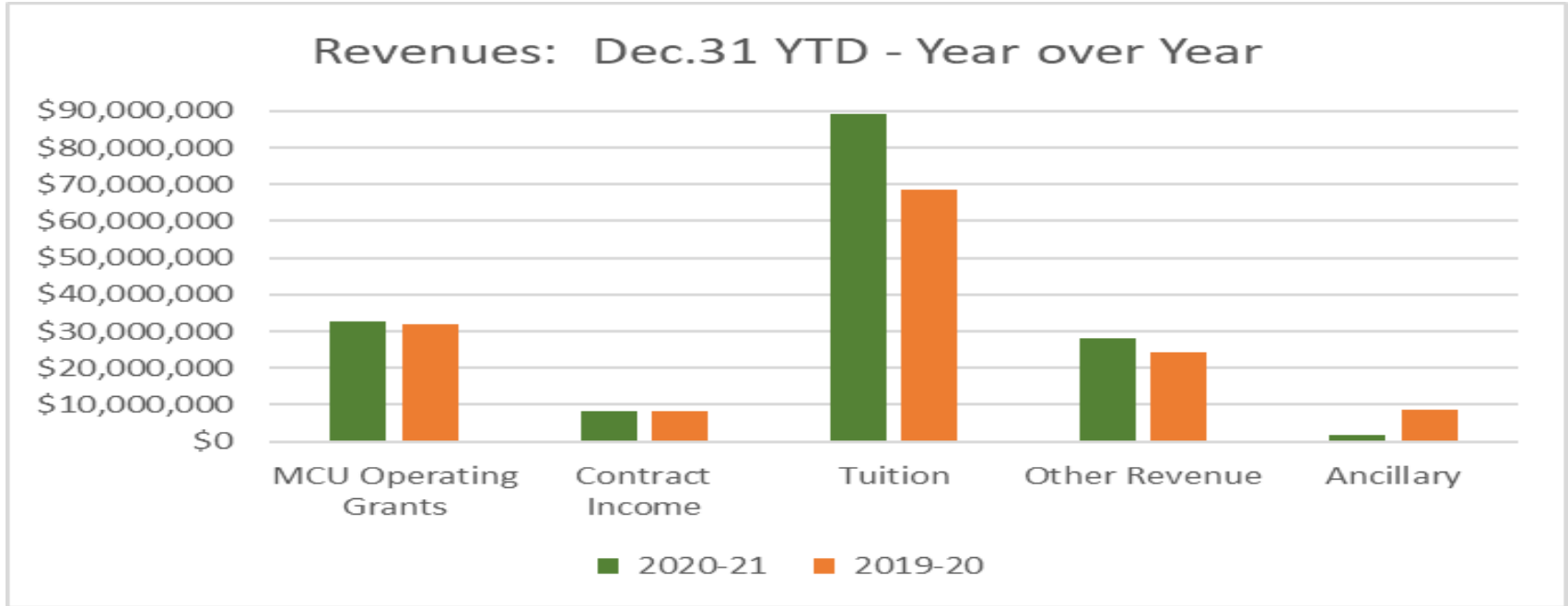


# Summary of Revenues and Expenditures

## Schedule I (in 000s)

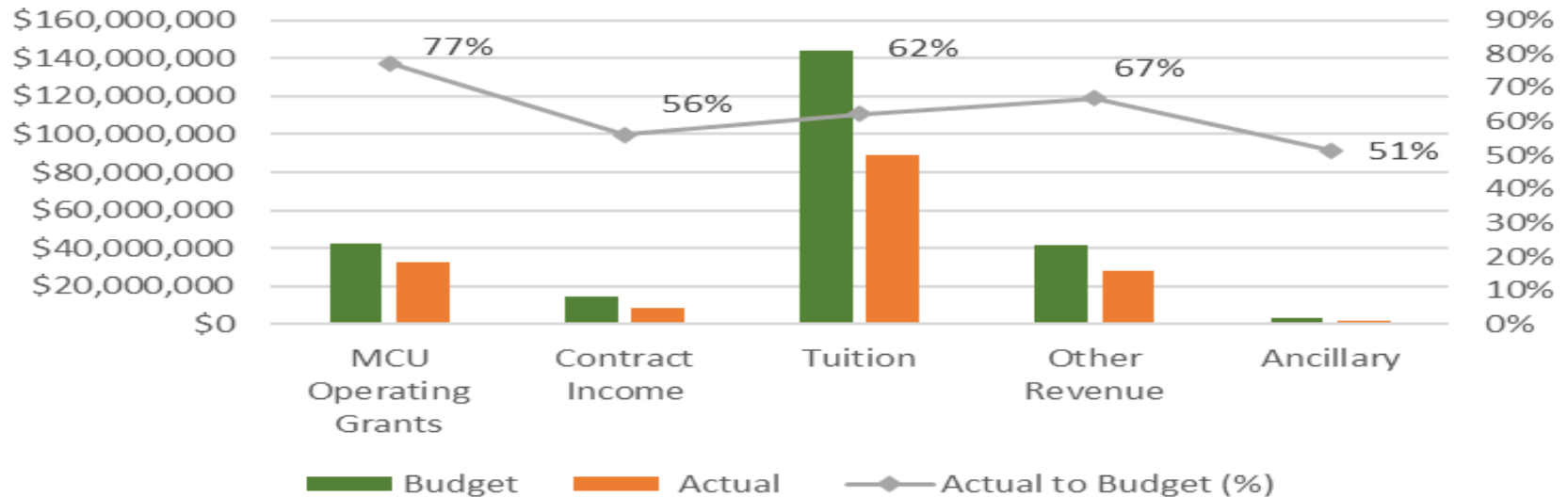
Line Item	Fiscal Year Budget	December 2020 Actual	December 2019 Actual
Revenue	\$246,098	\$160,053	\$141,922
Expenditures	\$220,814	\$145,439	\$137,240
Surplus	\$25,284	\$14,614	\$4,682

# Revenues



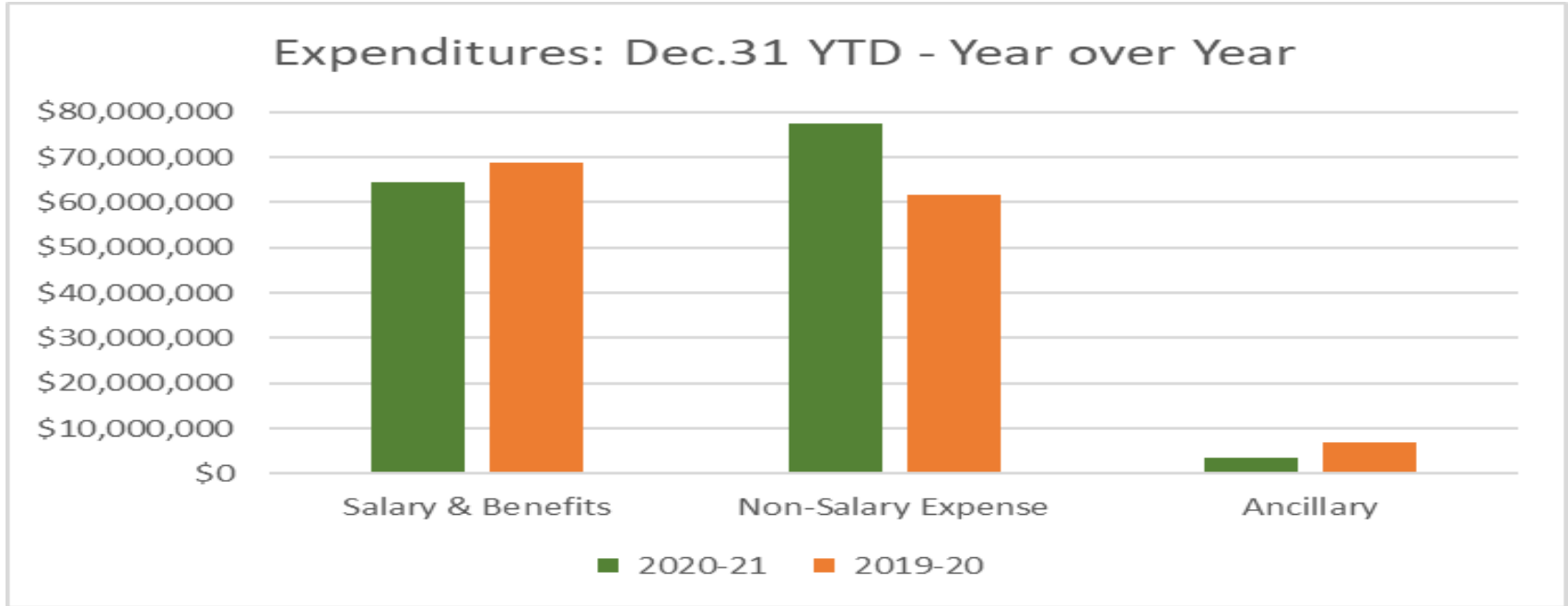
# Revenues

Revenues: Dec.31 YTD - Actual to Budget

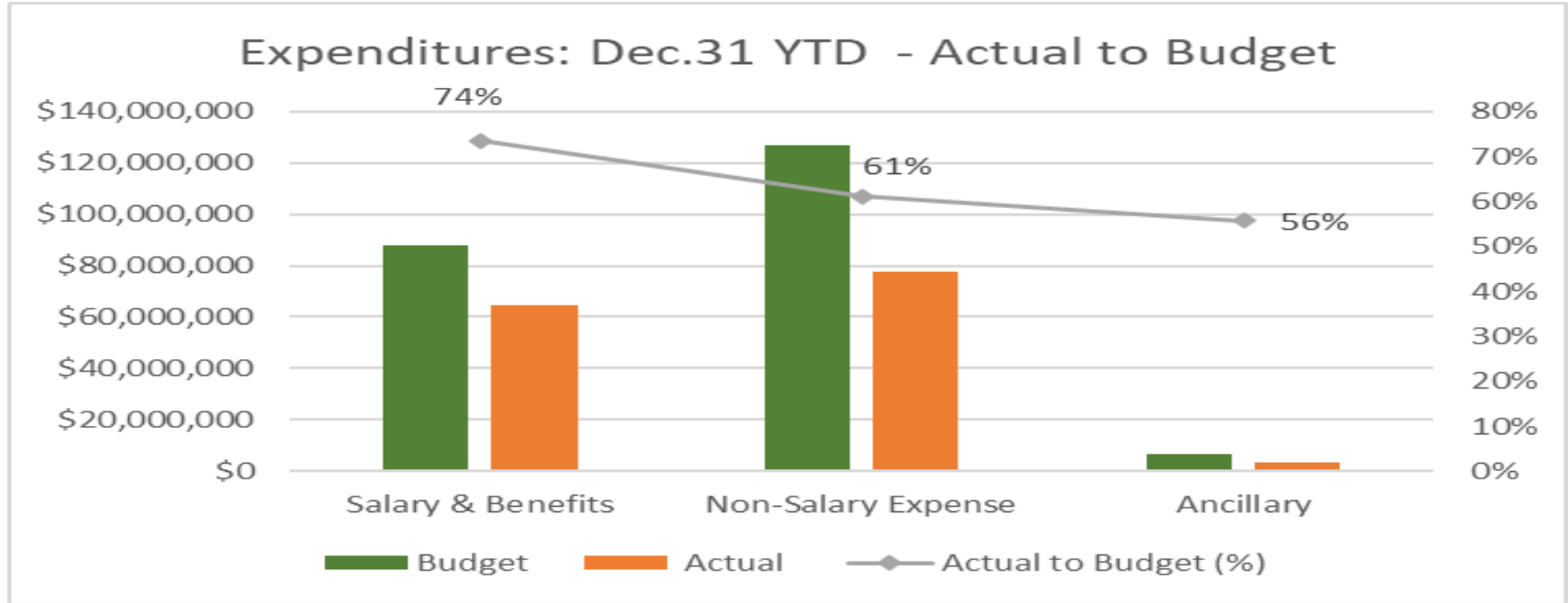




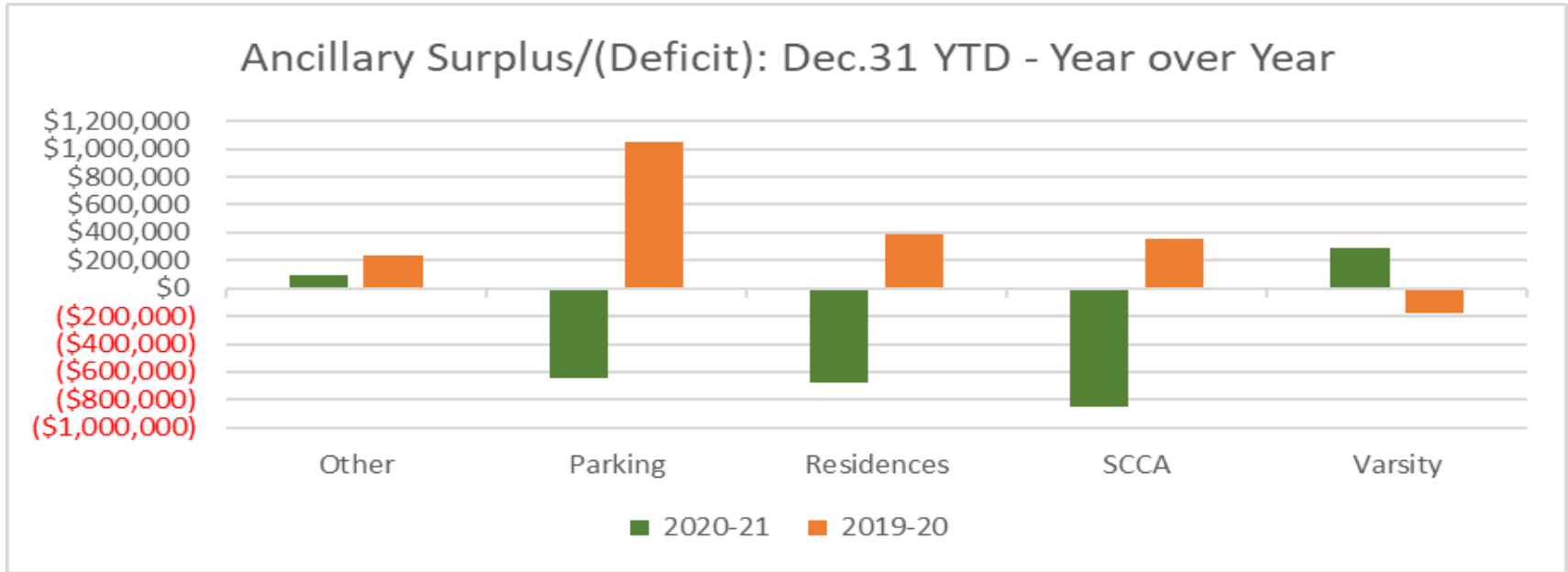
# Expenditures



# Expenditures



# Ancillary



# Capital Update at January 2021

Project	Fiscal Year Budget	Actual Spend	Variance
Capital Grants	\$2,045,779	\$1,826,249	\$219,530
Operating Funds	\$8,000,000	\$4,203,700	\$3,796,300
Total	\$10,045,779	\$6,029,949	\$4,015,830

# Recommendation

- IT IS RECOMMENDED THAT the Board of Governors:  
Receive the Financial Monitoring report as at  
December 31, 2020 as information.



Questions?