

Request for Withdraw and Refund

To: International Development Office Refunds, internationalrefunds@stclaircollege.ca

Student Information:

Applicant's Family Name:		Applicant's Given Name:
Student ID:	Home Country	Confirmation fee paid:
Passport #	Nationality:	Paid fee through: Western Union WFCU Flywire Other

Request:

My Program of Choice is full and St. Clair College is returning my deposit
Other reason:

Beneficiary Information: Please refund to the following person:

Account Holder's Name:	
Passport #:	
Nationality:	
Address:	
City:	
State/Province:	
Zip:	
Country:	
Telephone:	
Email:	

Bank Details (if you ask for Bank Wiring, you will pay for the bank charges related)

Account Number:	
Account Currency Type:	
Bank Name:	
Address:	
City:	
State/Province:	

Check list for refund request of 1st semester student

Student number:		Intaking semester:	
Name:			
Program:			

- Filled Request for Withdraw and Refund form
- Copy of your St. Clair College letter of acceptance
- Copy of your Study Permit
- Copy of your passport (photo page)
- Copy of Letter of Admission for other designated learning institute
- Copy of Proof of Enrollment in the new DLI school
- Confirmation that you have changed your post-secondary school with IRCC
- Evidence showing first semester payment to new institution
- Communication with student agent for withdrawal
- Bank wire receipt showing payment from your home country
- If you are going back to your home country, we require a copy of your boarding pass and the custom stamp on your passport once you have arrived home.